

QUESTIONS AND ANSWERS**Debt Management Software****Project No. 12-23**

February 13, 2012

To: All Prospective Respondents

From: Houston Community College, Procurement Operations

Subject: Informational Letter #1 – The following questions were received in Procurement Operations within the time period specified in the solicitation document Request for Proposals (RFP) for Debt Management Software (#12-23).

Question #1:

This is in regards to the Colleges RFP # 12.23-Debt Management Software. We did notice in Section 4 a. and b. there was a reference to Attachment No. 4. I assume that was meant to say Attachment No. 3.

HCC Answer:

You are correct, please see Solicitation Amendment # 1.

Question #2:

What is the size of the commercial paper program?

HCC Answer:

Currently HCC does not have a commercial paper program, but may consider in the future.

Question #3:

Other than a general ledger, what ERP systems does HCC anticipate needing?

HCC Answer:

HCC does not anticipate any other ERP systems, other than the general ledger.

Question #4:

Are the support hours listed central time?

HCC Answer:

Yes, the support hours are central time.

Question #5:

Regarding the 40 hours of consulting. Are there specific projects HCC anticipates needing or is this not specific.

HCC Answer:

The 40 hours of consulting hours are non-specific.

Question #6:

In 3.7 Capabilities there are references to network printing jobs and print work (b) and (c). Please clarify.

HCC Answer:

Please see Solicitation Amendment # 1 for removal of these two paragraphs.

Question #7:

Regarding the small business statements, we do not use subcontractors. Does this apply?

HCC Answer:

If the total project cost is less than \$100K then the forms are not required. Above \$100K then you will need to complete the forms with "Not Applicable" and sign them.

Question #8:

Who is HCC's financial advisor?

HCC Answer:

RBC Capital Markets