## **QUESTIONS AND ANSWERS**

### **PROJECT # 07-20**

#### STRUCTURED CABLING SERVICES

Date: April 18, 2006

To: All Prospective Respondents

From: Houston Community College System, Procurement Operations

Subject: Informational Letter # 1 – Request for Proposals (RFP) for Structured

Cabling Services, (Project # 07-20)

The following written questions regarding subject RFP were received in the Procurement Office prior to the deadline for submitting written inquiries.

# Question # 1:

I have been trying to locate the prints for this project via some of the names that are listed in attachment 3, and I am being told that they do not have these prints. Do you know who actually has these prints so that we can get them ordered?

## **HCCS Answer:**

The plans for this project are available at the following locations:

1. A&E – The Graphics Complex

Attn: Joleen

Phone: (713) 579-1234 Fax: (713) 966-8525 vault@aecomplex.com

These plans cover the following project facilities:

- Southwest Missouri City Academic Center, 45,000 SR New Building/Existing Campus, 8415-1/2 Sienna Springs Blvd, Missouri City, Tx
- Northeast Science & Technology, 46,800 SF New Building/Existing Campus,
   555 Community College Drive, Houston, Tx
- Northeast Northline Campus, 120,000 SF New Building/New Campus, 4400 North Freeway, Houston, Tx
- Central Learning Hub, 120,000 SF New Building/Existing Campus, 1300 Holman Street, Houston, Tx

*NOTE:* T-Sheets may be ordered in partial sets either on-line or by phone.

2. Ridgeways, LTD

Attn: Don Hummel 2900 Smith, Suite 100 Houston, Texas 77006 Phone: (713) 787-1208 dhummel@ridgeways.com

These plans cover the following project facilities:

- Southwest Stafford Learning Hub, 120,000 SF New Building/Existing Campus, 10141 Cash Road, Stafford, Tx
- Southwest Hayes Road, 65,000 SF Building Renovation, 2811 Hayes Road, Houston, Tx
- Southwest West Loop Campus, 70,000 SF Shell Space Buildout, 5601 West Loop South, Houston, Tx
- Northeast Learning Hub, 90,000 SF New Building/Existing Campus, 555 Community College Drive, Houston, Tx

#### **NOTES:**

- 1. Mr. Hummel also has a job number to order the T-Sheets only for all four projects as one order.
- 2. It is recommended that the entire sets be viewed at a plan room if partial sets are ordered. Wall and ceiling types, cable tray and other items that are on the architects plans are considered part of the documents.
- 3. Plans, specifications and a CD were sent to each of the following plan rooms:
  - Associated General Contractors, 3825 Dacoma Street, (713) 843-3700
  - F.W. Dodge Plan Room, 4101 Greenbriar, Suite 320, (713) 529-4895
  - Associated Builders & Contractors, 3910 Kirby # 131, (713) 523-6222
  - Association of Minority Contractors, 14418 Hiram Clark, (281) 835-5278
  - Alliance of Minority Contracts of Houston, 1616 West 22<sup>nd</sup> Street, (713) 802-4145
  - Houston Minority Development Center, 2900 Woodridge, (713) 644-0821
  - Hispanic Contractor's Association, 11 Parker Road, (713) 699-2732

## Question # 2:

Please clarify the minority participation portion of the bid. It says in the package that minority participation and internship count 10% towards the weight of the bid, but yesterday at the bid meeting, it was said that we need a minimum of 35% minority participation.

# **HCCS Answer:**

- 1. The small business participation goal for this project is 35% of the total amount of the proposal as specified in Paragraph 14, Instructions to Proposers. If awarded a contract, the selected contractor is expected to put forth its good faith effort to achieve the small business participation goal of 35% by subcontracting with small business firm(s).
- 2. As stated in the Instruction to Proposers, Paragraph 9, Selection Criteria, the weighted percentage to be applied to the Small Business/Internship factor is 10%.

In summary, the 10% weight is relative to the evaluation process and the 35% goal is relative to contract negotiations, award and administration/compliance. Please note that the solicitation documents call for 35% small business participation and not 35% minority participation.

# Question #3:

With so much information to review in regards to the prints and provide multiple pricing options (materials) is it possible to get an extension on the RFP due date?

### **HCCS Answer:**

Yes, please refer to Solicitation Amendment # 2, Item # 2.

### Question # 4:

In reviewing Attachment 2B, a column within the document request named "Markup" information, which AT&T does not provide. If this information is excluded from our bid submission, will our response still be considered?

## **HCCS Answer:**

We are amending Attachment 2B to remove the "Markup" column. Please refer to Solicitation Amendment # 2, Item # 3.

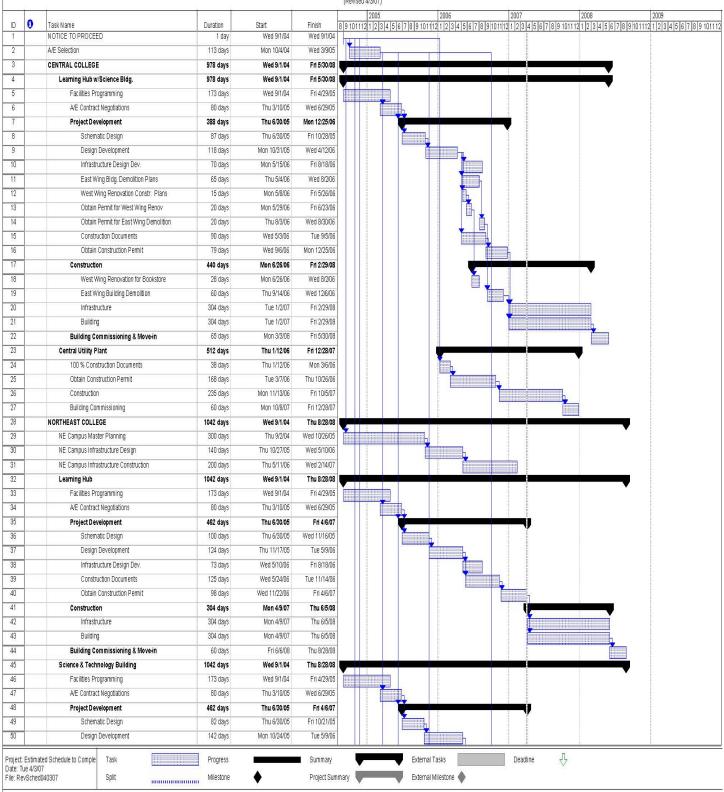
### Question # 5:

A question was brought up at the pre-proposal meeting that if we purchased all the cable once awarded the project and kept it in a bonded warehouse meeting HCCS approval, would we be able to get paid for the cable at that time?

## **HCCS Answer:**

No, due to the sequence and duration of the CIP projects, materials for all the projects cannot be invoiced upon receipt. The rules for submission and approval of payment requests will need to be in compliance with the forms, affidavits, and lien waivers required by each General Contractor of Construction Manager at Risk contracted by the Houston Community College to complete their portion of the overall effort.

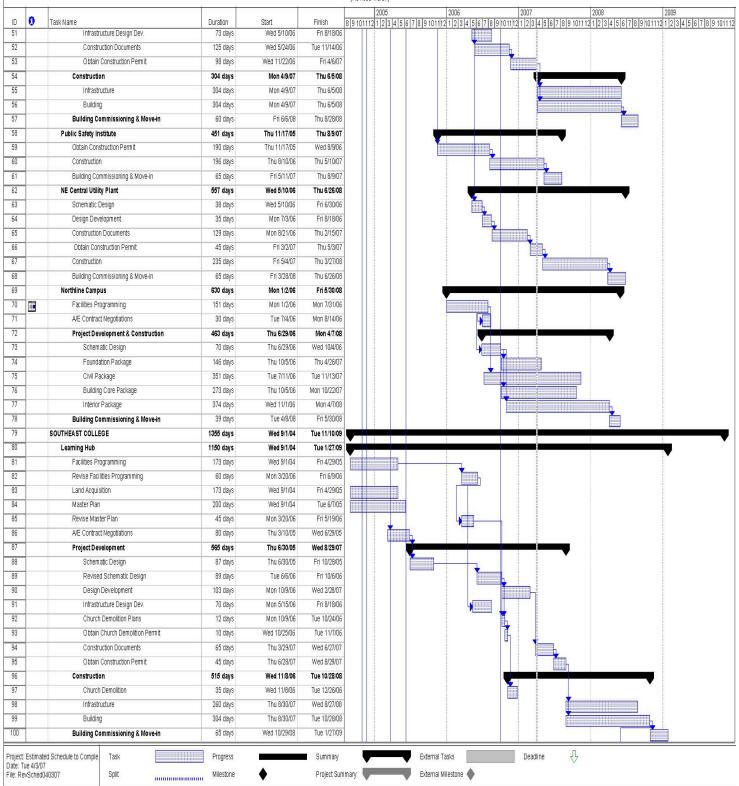
NOTE: Attached is a copy of the HCC Bond Program and Associated Projects Estimated Schedule to completion.



Facilities Programming: Includes master planning and project programming.

Project Development: Includes preliminary & final design, contract documents and bid phases.

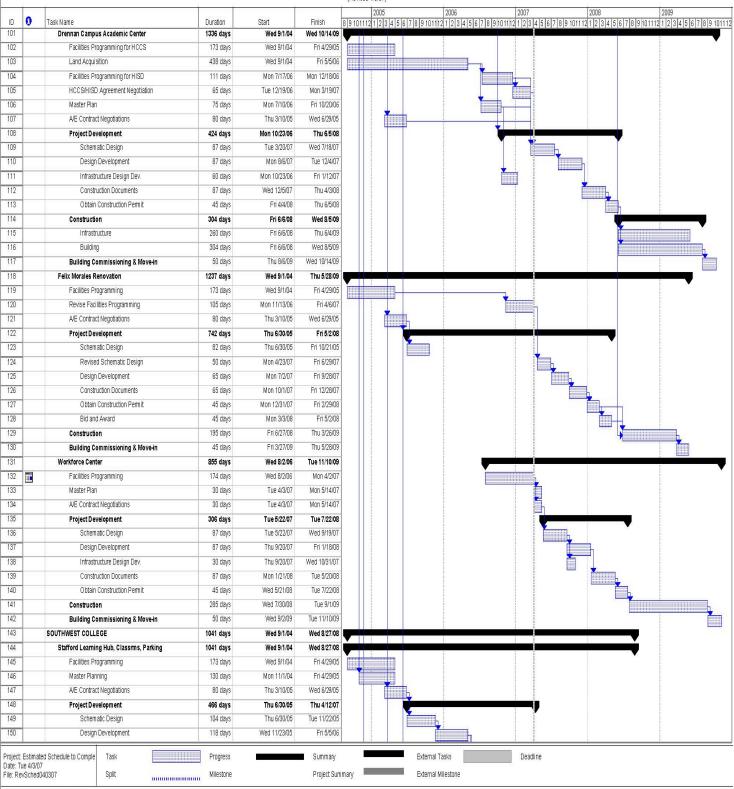
Construction: Includes construction and post construction project close-out phases.



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