



# **AGENDA**

## **THE BOARD OF TRUSTEES MEETING AS A COMMITTEE OF THE WHOLE**

**January 15, 2015  
4:00 p.m.**

**HCC Administration Building  
3100 Main, 2<sup>nd</sup> Floor, Seminar Room B  
Houston, Texas 77002**



## **Strategic Plan 2012-2015**

Creating Opportunities for Our Shared Future  
(Approved by the HCC Board of Trustees, June 22, 2012)

### **Mission**

Houston Community College is an open-admission, public institution of higher education offering a high-quality, affordable education for academic advancement, workforce training, career and economic development, and lifelong learning to prepare individuals in our diverse communities for life and work in a global and technological society.

### **Vision**

HCC will be a leader in providing high quality, innovative education leading to student success and completion of workforce and academic programs. We will be responsive to community needs and drive economic development in the communities we serve.

### **Strategic Initiatives**

- Initiative #1: Increase Student Completion
- Initiative #2: Respond to Business and Industry
- Initiative #3: Develop 21st Century Learners
- Initiative #4: Support Faculty/Staff Professional Development and Student Leadership
- Initiative #5: Support Innovation
- Initiative #6: Support Entrepreneurialism
- Initiative #7: Leverage Partnerships

**NOTICE OF MEETING  
THE BOARD OF TRUSTEES  
OF THE HOUSTON COMMUNITY COLLEGE  
MEETING AS A COMMITTEE OF THE WHOLE**

**January 15, 2015**

Notice is hereby given that the Board of Trustees of Houston Community College will meet as a Committee of the Whole on Thursday, the fifteenth (15<sup>th</sup>) day of January, 2015 at 4:00 p.m., or after, and from day to day as required, at the HCC Administration Building, 3100 Main, 2<sup>nd</sup> Floor in Seminar Room B, Houston, Texas. The items listed in this Notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session may be discussed and/or approved in open session and vice versa as permitted by law. Action Items approved by the Committee of the Whole will be listed on the Consent Agenda at a Regular Board Meeting.

**I. Call to Order**

**II. Topics for Discussion and/or Action:**

**A. Facilities and Finance**

1. Consent to Pay Utility Impact Fees to the City of Houston.
2. Cisco Equipment Smartnet Maintenance Contract (3-year).
3. Investment Report for the Month of October 2014.
4. Investment Report for the Month of November 2014
5. Monthly Finance Statement and Budget Review for October 2014.
6. Monthly Financial Statement and Budget Review for November 2014.
7. Update on Bond Capital Improvement Plan (CIP) Related Matters

**III. Action and/or Report Items from Appointed and Ad Hoc Committee(s):**

**A. Chancellor Evaluation**

1. Approve Instrument for the Chancellor Performance Evaluation.

**IV. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072; and 551.074, the Open Meetings Act, for the following purposes:**

**A. Litigation and Legal Matters**

1. Consultation with legal counsel concerning matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws.
2. Consultation with General Counsel on Pending Legal Matters.

**B. Personnel Matters**

1. Deliberate the appointment, employment, evaluation, reassignment, duties, leave, discipline, contract status, or dismissal or to hear complaints or charges against the chancellor, employees or board members.

**C. Real Estate and Property Matters**

1. Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on negotiations.

**Reconvene in Open Meeting**

**V. Consider Approval of Agenda Items, Including Closed Session Matters**

**VI. Additional Closed or Executive Session Authority**

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board June conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.086, inclusive, of the Open Meetings Act, including, but not limited to:

Houston Community College  
Committee of the Whole – January 15, 2015

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment or specific occasions for implementation of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

## **VII. Adjournment**

**CERTIFICATE OF POSTING OR GIVING NOTICE**

On this 12<sup>th</sup> day of January, 2015, at or before 4:00 p.m., this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the Administration Building of the Houston Community College System, 3100 Main, First Floor, Houston, Texas 77002; (2) the Harris County Criminal Justice Center, 1201 Franklin, Houston, Texas 77002; (3) the Fort Bend County Courthouse, 401 Jackson, Richmond, Texas 77469; and (4) the Houston Community College website, [www.hccs.edu](http://www.hccs.edu). The Houston Community College's public meeting notices for Fort Bend County may be viewed after hours (*i.e.* between the hours of 5:30 p.m. and 7:30 a.m.) on the kiosk located on the west side of the new Fort Bend County Courthouse (the "William B. Travis Building"), located at 309 South Fourth Street, Richmond, Texas 77469.

---

Sharon R. Wright, Manager  
Board Services

# ACTION ITEM

Meeting Date: January 15, 2015

Committee: *Facilities and Finance*

| ITEM NO. | ITEM TITLE   | PRESENTER                                  |
|----------|--|--|
| <b>1</b> | <b>Consent to Pay Utility Impact Fees to the City of Houston</b> | <b>Dr. Cesar Maldonado<br/>Chuck Smith</b> |

## RECOMMENDATION

Authorize the Chancellor to negotiate and execute an interlocal agreement with the City of Houston regarding the payment of certain utility infrastructure impact fees.

## COMPELLING REASON/RATIONALE

Failure to reach agreement on the issue of impact fee payment may significantly delay the issuance of building permits for 2013 CIP projects.

## DESCRIPTION OR BACKGROUND

Texas Local Government Code Section 395.022 states that "school districts" are not required to pay utility impact fees for new development, unless the school district's Board of Trustees "consents" to such payment by entering into an agreement with a city to do so. Texas Attorney General Opinion No. GA-0984 classifies community and junior colleges as "school districts" for purposes of this exemption.

Stating its concern with shifting the financial burden of HCC's exemption to its other developers and taxpayers, the City initially refused to issue building permits for the Northline and West Loop Parking garage projects. After discussions between each side's respective legal counsel, the City agreed to issue these two permits only, but vowed not to issue certificates of occupancy or allow operating utility connections until impact fees are paid. After consideration, HCC staff has concluded that negotiation of an interlocal agreement in the best interests of the College's stakeholders. This approach:

1. maintains harmonious relations with the City of Houston, which as our Authority Having Jurisdiction, must approve all work conducted at the majority of our campuses;
2. is expedient, in that it should allow for permits to be to timely issued for other CIP projects;
3. provides a mechanism for the City and HCC to negotiate fees acceptable to both parties; and
4. should have no material effect on citizens within the taxing district, in that fees paid through HCC projects would then not be paid through increased costs on other local projects.

## FISCAL IMPACT

The estimated cost of this imitative is approximately \$1.1 million, all of which would come from the CIP projects.

## LEGAL REQUIREMENT

See the attached Attorney General of Texas Opinion dated January 29, 2013, Opinion No. GA-0984.

## STRATEGIC GOAL ALIGNMENT

*Strategic Initiative:* Support innovation as a means to improve institutional resilience

Cultivate an entrepreneurial culture across the Institution

Leverage Local and International Partnerships for institutional and Community development.

Attachment Title(s): **1. Summary of Potential CIP Impact Fees**  
**2. Attorney General of Texas Opinion No. GA 0984**

This item is applicable to the following:

Central     Coleman     Northeast     Northwest     Southeast     Southwest     3100



## Summary of Potential CIP Impact Fees

| Letter       | Project                                | Impact Fees            | Notes   |
|--------------|--|------------------------|---|
| A            | NW Alief Campus                        | \$ 62,000.00           | Estimated   |
| B            | NW Eldridge (Westside) Campus          | \$ 123,034.40          | Estimated   |
| C            | SW West Loop Campus                    | \$ 18,937.00           | Already Paid  |
| D            | SW Brays Oaks Campus                   | \$ 21,000.00           | Estimate - no storm required, waste, water only             |
| E            | SW Stafford Campus                     | \$ 15,046.39           | Estimated - no storm required, only waste and water         |
| F            | SW Missouri City Campus                | \$ 20,000.00           | Estimated - no storm required, only waste and water         |
| G            | SE Eastside (Southeast) Campus         | \$ 70,300.00           | Estimated   |
| H            | SE Felix Fraga Campus                  | \$ 65,000.00           | Estimated   |
| I            | NE Northline Campus                    | \$ 50,700.00           |   |
| J            | NE North Forest Workforce              | \$ 70,300.00           |   |
| K            | NE Acres Homes Campus                  | \$ 40,000.00           | Estimated   |
| L            | Central College Main Campus (Culinary) | \$ 50,700.00           | Estimated   |
| M            | Central South Campus                   | \$ 47,179.00           | Does not include \$291K already paid to Harris County Storm |
| N            | Coleman Campus                         | \$ 400,000.00          | Estimated   |
| <b>Total</b> |  | <b>\$ 1,054,196.79</b> |   |



ATTORNEY GENERAL OF TEXAS  
GREG ABBOTT

January 29, 2013

The Honorable William A. Callegari, P.E.  
Chair, Committee on Government  
Efficiency and Reform  
Texas House of Representatives  
Post Office Box 2910  
Austin, Texas 78768-2910

Opinion No. GA-0984

Re: Whether a junior college district is considered to be a “school district” for purposes of section 395.022, Local Government Code, which relates to the payment of impact fees to a political subdivision (RQ-1076-GA)

Dear Representative Callegari:

You ask whether a junior college district is a “school district” under subsection 395.022(b) of the Local Government Code.<sup>1</sup> Enacted in 2007,<sup>2</sup> subsection (b) reads in relevant part:

A school district is not required to pay impact fees imposed under this chapter unless the board of trustees of the district consents to the payment of the fees by entering a contract with the political subdivision that imposes the fees. . . .

TEX. LOC. GOV'T CODE ANN. § 395.022(b) (West Supp. 2012); *see id.* § 395.001(4) (West 2005) (defining “impact fee”). Subsection (b) thus serves as an exception to the general requirement that political subdivisions and other governmental entities may be subject to impact fees. *Id.* § 395.022(a) (West Supp. 2012). As a political subdivision, a city may impose such fees against new development on land within its corporate boundaries. *Id.* § 395.011(b) (West 2005). According to the Request Letter, the City of Weatherford (the “City”) contends that subsection (b) applies to independent school districts only and that junior college districts are excluded from the meaning of “school district” in subsection (b). Request Letter at 2–3.

---

<sup>1</sup>Letter from Honorable William A. Callegari, P.E., Chair, House Comm. on Gov't Efficiency & Reform, to Honorable Greg Abbott, Tex. Att'y Gen. at 1 (Aug. 8, 2012), <http://www.texasattorneygeneral.gov/opin> (“Request Letter”).

<sup>2</sup>*See* Act of May 11, 2007, 80th Leg., R.S., ch. 250, § 1, 2007 Tex. Gen. Laws 356, 356 (enacting subsection 395.022(b) of the Local Government Code).

When examining a statute, we strive to give effect to the Legislature's intent as expressed in the statute's plain language. *R.R. Comm'n of Tex. v. Tex. Citizens for a Safe Future & Clean Water*, 336 S.W.3d 619, 628 (Tex. 2011). In doing so, we must constrain our analysis to the language of the statute, for every word or phrase is "presumed to have been intentionally used with a meaning and a purpose." *In re Allen*, 366 S.W.3d 696, 706 (Tex. 2012).

Chapter 395 does not define "school district." Several different forms of school district exist under Texas law.<sup>3</sup> Subsection 395.022(b) does not specify one particular form of school district but refers to "school districts" generally. Further, chapter 395 does not offer any clear contextual guidance from which a court could determine the term's meaning or scope. *See LTTS Charter Sch., Inc. v. C2 Constr., Inc.*, 342 S.W.3d 73, 75 (Tex. 2011) (using the "surrounding statutory landscape" as an aid to statutory construction).

Outside of chapter 395, the Local Government Code varies in its treatment of junior college districts in relation to "school districts." *Compare* TEX. LOC. GOV'T CODE ANN. § 245.001(2) (West 2005) (defining "political subdivision" to include simply "a school district"), *and id.* § 271.151(3)(B) (defining "local governmental entity" to include both a "public school district" and a "junior college district"), *with id.* § 271.003(9) (West Supp. 2012) (defining "school district" to include a "junior college district"). Thus, nothing in chapter 395 or the Local Government Code indicates whether the Legislature intended the term "school district" to include junior college districts.

Outside the Local Government Code, the Legislature has clearly indicated that junior college districts are school districts. According to subsection 130.122(f) of the Education Code, "[e]ach junior college district . . . heretofore or hereafter created pursuant to the laws of this state, is hereby declared to be, and constituted as, a school district within the meaning of Article VII, Section 3, of the Texas Constitution." TEX. EDUC. CODE ANN. § 130.122(f) (West 2002) (emphasis added)<sup>4</sup>; *see* TEX. CONST. art. VII, § 3(d) (authorizing the Legislature to form "school districts by general laws").

---

<sup>3</sup>*See generally* TEX. EDUC. CODE ANN. § 45.111(l) (West 2006) (providing that "the governing body of a common school district is the commissioners court of the county [and,] [t]he governing body of an independent school district, a rural high school district, or a junior college district is its board of trustees"). In addition to independent school districts, common school districts serve the primary educational needs of the state at the county level. *See, e.g.*, TEX. EDUC. CODE ANN. §§ 11.301(a) (West Supp. 2012) (providing that common school districts may continue to operate under former chapter 22 of the Education Code), 22.01–App. (West 2006), 45.001 (West Supp. 2012); TEX. LOC. GOV'T CODE ANN. §§ 116.054(a)(2) (West 2008), 271.021(2)(B) (West 2005). Examples of current common school districts include the Guthrie Common School District, Ramirez Common School District, Terlingua Common School District, Crockett County Consolidated Common School District, and Kenedy Countywide Common School District. Further, special school districts can be established with the same rights as independent school districts when the "educational needs of [certain students] are not adequately met by regular school districts." TEX. EDUC. CODE ANN. § 11.351(a)–(b) (West 2006).

<sup>4</sup>In 1963, the Texas Supreme Court held in *Shepherd v. San Jacinto Junior College District* that the Texas Constitution's ad valorem taxation authorization for "school districts" under article VII, section 3 includes junior college districts. *Shepherd*, 363 S.W.2d 742, 747 (Tex. 1962). Six years later, the Legislature formally adopted the Education Code, including the language in chapter 130, which closely resembles the court's language in *Shepherd*. Act of June 2, 1969, 61st Leg., R.S., ch. 889, § 1.01, 1969 Tex. Gen. Laws 2735, 2991–3024.

Thus, the plain language of subsection 130.122(f) places junior college districts within the meaning of the statutory term “school district.” The Legislature could, of course, exclude junior college districts from the term “school district” for purposes of a particular statute. As explained above, however, chapter 395 contains no language indicating the Legislature intended to do so.<sup>5</sup>

If the Legislature wanted to limit subsection 395.022(b) to only independent school districts, it could have clearly expressed that intent in the statutory language. *See Marsh USA Inc. v. Cook*, 354 S.W.3d 764, 789 (Tex. 2011). Courts, and by extension this office, must enforce the law as written and “refrain from rewriting text that lawmakers chose.” *Entergy Gulf States, Inc. v. Summers*, 282 S.W.3d 433, 443 (Tex. 2009). Given the plain language of the statute and the Legislature’s treatment of junior college districts under chapter 130 of the Education Code, a court would likely conclude that the term “school district” as used in subsection 395.022(b) includes junior college districts.

---

<sup>5</sup>You note that Senator Bob Deuell asserted in the statement of intent for Senate Bill 883 that subsection 395.022(b) “exempts *independent* school districts from impact fees.” Request Letter at 2. One legislator’s statement does not determine legislative intent, even if made by the legislation’s author. *AT&T Commc’ns of Tex., L.P. v. Sw. Bell Tel. Co.*, 186 S.W.3d 517, 528–29 (Tex. 2006). In any event, Senator Duell’s statement does not rule out the possibility that, in the Senator’s view, subsection 395.022(b) also exempts other kinds of school districts. You also argue that the reference to Senator Deuell’s statement of intent in Attorney General Opinion GA-0821 supports the conclusion that only independent school districts are excluded from paying impact fees under subsection 395.022(b). Request Letter at 2. That opinion, however, does not address the question of which school districts are exempt from paying impact fees. The opinion neither states nor implies that *only* independent school districts are exempted from paying impact fees.

**S U M M A R Y**

A court would likely conclude that the term "school district" as used in subsection 395.022(b) of the Local Government Code includes junior college districts.

Very truly yours,

A handwritten signature in black ink, appearing to read "Greg Abbott", written in a cursive style.

GREG ABBOTT  
Attorney General of Texas

DANIEL T. HODGE  
First Assistant Attorney General

JAMES D. BLACKLOCK  
Deputy Attorney General for Legal Counsel

JASON BOATRIGHT  
Chairman, Opinion Committee

Stephen L. Tatum, Jr.  
Assistant Attorney General, Opinion Committee

**Texas Local Government Code**

**Sec. 395.022.** AUTHORITY OF POLITICAL SUBDIVISION TO PAY FEES. (a) Political subdivisions and other governmental entities may pay impact fees imposed under this chapter. (b) A school district is not required to pay impact fees imposed under this chapter unless the board of trustees of the district consents to the payment of the fees by entering a contract with the political subdivision that imposes the fees. The contract may contain terms the board of trustees considers advisable to provide for the payment of the fees.

Added by Acts 1989, 71st Leg., ch. 1, Sec. 82(a), eff. Aug. 28, 1989.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. 250 (S.B. 883), Sec. 1, eff. May 25, 2007.

# ACTION ITEM

Meeting Date: January 15, 2015

Committee: *Facilities and Finance*

| ITEM NO. | ITEM TITLE  | PRESENTER  |
|----------|---|--|
| <b>2</b> | <b>Cisco Equipment Smartnet<br/>Maintenance Contract<br/>(3-year)</b> | <b>Dr. Cesar Maldonado<br/>Dr. William E. Carter</b> |

## RECOMMENDATION

Authorize the Chancellor to negotiate and execute a three-year Cisco Smartnet maintenance contract with Datavox in the amount of \$2,019,897 with the option to finance through Key Government Finance, Inc.

## COMPELLING REASON/RATIONALE

HCC's Cisco network and VoIP equipment and infrastructure are critical to the security and delivery of instructional and administrative technology resources on the campuses and to HCC's faculty, staff, and students. The contract provides immediate, overnight replacement of all network and Voice-over-IP/telecom equipment and pushes upgrades and patches to HCC's spam/malware, network and cyber security systems and applications.

The use of a 3-year contract reduces HCC's contract costs by \$77,872 a year or \$233,616 over the term of the contract. Financing that is available through Key Government Finance, Inc. at a 0% interest rate enables the 3-year contract without prepayment.

## DESCRIPTION OR BACKGROUND

HCC has utilized Cisco Smartnet maintenance contracts for network, VoIP and cyber security systems for the last 10 years. The contract has reduced downtime by providing expert technical support, flexible hardware coverage, and proactive device diagnostics.

## FISCAL IMPACT

The 3-year Cisco SmartNet maintenance contract cost is \$2,019,897 with annual payments of \$673,299. The services for fiscal year 2015 are budgeted in the current Unrestricted Budget.

## LEGAL REQUIREMENTS

In accordance with Section 44.031 of the Texas Education Code, the items described are for goods and services purchased by HCC under an interlocal or awarded cooperative contract as defined by Texas Government Code Section 791 (the "Interlocal Cooperative Act").

## STRATEGIC GOAL ALIGNMENT

*Strategic Initiative:* Support Innovation

This item is applicable to the following:

Central     Coleman     Northeast     Northwest     Southeast     Southwest     3100

# ACTION ITEM

Meeting Date: January 15, 2015

Committee: *Facilities and Finance*

| ITEM NO. | ITEM TITLE  | PRESENTER                                  |
|----------|---|--|
| <b>3</b> | <b>Investment Report<br/>for the Month of October, 2014</b> | <b>Dr. Cesar Maldonado<br/>Teri Zamora</b> |

## RECOMMENDATION

Approve the Investment Report for the month of October, 2014.

## COMPELLING REASON/RATIONALE

The monthly report advises the Board on the status of the investment portfolio and complies with relevant statute.

## FISCAL IMPACT

The interest income earned and earnings credit for the month totaled \$208,650, and for the fiscal year-to-date through October 31 totaled \$399,604. The weighted average interest rate (WAR) at October 31, 2014 is .49%.

The Investment Report attached identifies HCC's investment holdings for the month ending October 31, including the unexpended proceeds of the various bond issues. The portfolio is highly liquid and secure with 80% of the assets invested in local government pools, money market funds and short-term certificates of deposit. All pools and money market funds are rated at the highest level. Certificates of deposit, high yield savings and other bank deposits are secured with U.S. Treasuries/agencies. The balance of the portfolio is invested in U.S. Treasuries and government-sponsored entities/agencies with "AAA" credit ratings. Interest rates have remained historically low.

## LEGAL REQUIREMENT

This report is required by the Public Funds Investment Act (Texas Government Code 2256.023) to be submitted to the governing body of Houston Community College no less than quarterly.

## STRATEGIC GOAL ALIGNMENT

*Strategic Initiative:* Support Innovation

Attachment Title(s): **Investment Report - October 2014**

This item is applicable to the following:

Central    Coleman    Northeast    Northwest    Southeast    Southwest    3100



**HOUSTON COMMUNITY COLLEGE SYSTEM  
INVESTMENT REPORT**

**INVESTMENT PORTFOLIO COMPOSITION  
As of OCTOBER 31, 2014**

|  |    |             |
|--|----|-------------|
| Beginning Book Value ( OCTOBER1, 2014)                         | \$ | 562,197,919 |
| Beginning Market Value ( OCTOBER1, 2014)                       | \$ | 561,329,487 |
| Additions/subtractions ( Book value - Net)                     | \$ | (3,060,312) |
| Change in Market value   | \$ | 237,581     |
| Ending Book value ( OCTOBER 31, 2014)                          | \$ | 559,137,608 |
| Ending Market value ( OCTOBER 31, 2014)                        | \$ | 558,534,874 |
| Unrealized Gain/(Loss)   | \$ | (602,734)   |
| WAM (84% of Portfolio's weighted average maturity - All Funds) |    | 1           |

This report is in compliance with the investment strategies approved in Houston Community College System investment policy and is in accordance with the Public Funds Investment 1999.

This month's Investment does not include \$1,652,325 with Bank Of America which is earning higher than market yield from earning credits.

**EXECUTIVE SUMMARY  
INVENTORY HOLDINGS REPORT  
October 31, 2014**

|                                      | <b>Ending<br/>Book Value</b> | <b>Ending<br/>Market Value</b> | <b>Unrealized<br/>Gain (Loss)</b> |
|--------------------------------------|------------------------------|--------------------------------|-----------------------------------|
| US Treasuries                        | 4,001,250                    | 4,009,064                      | 7,814                             |
| US Agencies                          | 108,037,309                  | 107,426,762                    | (610,548)                         |
| Local government pools               | 10,124,068                   | 10,124,068                     | -                                 |
| Money market funds                   | 55,311,506                   | 55,311,506                     | -                                 |
| High yield savings                   | 87,238,955                   | 87,238,955                     | -                                 |
| Certificates of deposit              | 215,250,000                  | 215,250,000                    | -                                 |
| Interest bearing checking            | 79,174,519                   | 79,174,519                     | -                                 |
| <b>Total</b>                         | <b>559,137,608</b>           | <b>558,534,874</b>             | <b>(602,734)</b>                  |
| WAR (weighted average interest rate) |                              | <u>0.49%</u>                   |                                   |

**INVESTMENTS**  
**INVENTORY HOLDINGS REPORT (OPERATING AND OTHERS)**  
**As of OCTOBER 31, 2014**

| Description   | Held At         | Coupon Rate | Purchase Date | Maturity Date | Par        | Beginning Mkt. Value | Beginning Book Value | Purchase (Redeemed) | Ending Book Value | Ending Mkt. Value | Change in Mkt. Value | Unrealized Gain/(Loss) |
|---|-----------------|-------------|---------------|---------------|------------|----------------------|----------------------|---------------------|-------------------|-------------------|----------------------|------------------------|
| Fannie Mae ARM Pool 708686  | Bank of America | 2.48%       | 02/22/05      | 05/01/33      | 53,352     | 57,211               | 54,949               | (189)               | 54,760            | 57,026            | 12                   | 2,266                  |
| Fannie Mae ARM Pool 805454  | Bank of America | 2.64%       | 12/23/04      | 12/01/34      | 58,116     | 62,223               | 64,157               | (183)               | 63,974            | 62,022            | (24)                 | (1,952)                |
| Federal Farm Credit Bank US Domestic Bond                                   | Bank of America | 0.40%       | 08/03/12      | 08/03/15      | 1,000,000  | 1,001,995            | 1,000,000            | 0                   | 1,000,000         | 1,001,893         | (102)                | 1,893                  |
| Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Note      | Bank of America | 1.50%       | 07/30/12      | 07/30/27      | 2,000,000  | 1,822,650            | 2,000,000            | 0                   | 2,000,000         | 1,855,634         | 32,984               | (144,366)              |
| Freddie Mac Domestic MTN Unsecured Bond                                     | Bank of America | 0.85%       | 03/10/14      | 03/10/17      | 1,000,000  | 997,384              | 1,000,000            | 0                   | 1,000,000         | 995,898           | (1,486)              | (4,102)                |
| Freddie Mac Domestic MTN Unsecured Bond                                     | Bank of America | 1.00%       | 08/22/12      | 02/22/18      | 1,000,000  | 979,979              | 1,000,000            | 0                   | 1,000,000         | 990,704           | 10,725               | (9,296)                |
| Fannie Mae US Domestic Multi-step CPN Bond Structured Note                  | Bank of America | 1.00%       | 08/27/12      | 08/27/27      | 2,000,000  | 1,993,770            | 1,990,000            | 0                   | 1,990,000         | 1,979,750         | (14,020)             | (10,250)               |
| Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Note      | Bank of America | 2.00%       | 07/30/12      | 07/30/27      | 1,080,000  | 985,954              | 1,080,000            | 0                   | 1,080,000         | 1,003,706         | 17,752               | (76,294)               |
| Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Note      | Bank of America | 2.00%       | 08/27/12      | 11/27/24      | 1,600,000  | 1,511,114            | 1,600,000            | 0                   | 1,600,000         | 1,547,122         | 36,008               | (52,878)               |
| Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Note      | Bank of America | 2.00%       | 07/30/12      | 07/30/27      | 2,675,000  | 2,504,324            | 2,675,000            | 0                   | 2,675,000         | 2,542,331         | 38,006               | (132,669)              |
| Federal Farm Credit Bank US Domestic Unsecured                              | Bank of America | 1.00%       | 04/11/13      | 04/11/18      | 10,000,000 | 9,908,320            | 10,000,000           | 0                   | 10,000,000        | 9,935,420         | 27,100               | (64,580)               |
| Federal Home Loan Bank US Domestic Unsecured                                | Bank of America | 0.70%       | 04/17/13      | 01/17/17      | 5,000,000  | 4,988,960            | 5,000,000            | 0                   | 5,000,000         | 4,996,305         | 7,345                | (3,695)                |
| Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Note      | Bank of America | 0.80%       | 06/13/13      | 06/13/18      | 10,000,000 | 9,858,510            | 10,000,000           | 0                   | 10,000,000        | 9,915,600         | 57,090               | (84,400)               |
| Federal Home Loan Bank US Domestic Bond Unsecured                           | Bank of America | 0.50%       | 03/21/14      | 06/13/16      | 5,000,000  | 4,983,820            | 4,994,100            | (4,994,100)         | -                 | -                 | -                    | -                      |
| Federal Home Loan Bank US Domestic Unsecured series 0003                    | Bank of America | 1.00%       | 03/27/14      | 03/27/17      | 10,000,000 | 9,996,670            | 10,000,000           | 0                   | 10,000,000        | 9,964,890         | (31,780)             | (35,110)               |
| Federal Home Loan Bank US Domestic Multi-step CPN BND Unsecured series 0001 | Bank of America | 1.38%       | 06/30/14      | 06/26/19      | 5,000,000  | 4,963,990            | 5,000,000            | 0                   | 5,000,000         | 5,001,815         | 37,825               | 1,815                  |
| U.S. Treasury Notes US Govt. National                                       | Bank of America | 0.50%       | 07/10/14      | 06/30/16      | 4,000,000  | 4,002,344            | 4,001,250            | 0                   | 4,001,250         | 4,009,064         | 6,720                | 7,814                  |
| Federal Home Loan Bank US Domestic Unsecured                                | Bank of America | 0.52%       | 07/10/14      | 09/12/16      | 1,080,000  | 1,078,173            | 1,078,304            | 0                   | 1,078,304         | 1,078,660         | 487                  | 355                    |
| Federal Farm Credit Bank US Domestic Unsecured                              | Bank of America | 1.22%       | 09/24/14      | 09/18/17      | 3,000,000  | 2,994,096            | 2,999,670            | 0                   | 2,999,670         | 3,012,078         | 17,982               | 12,408                 |
| Federal Home Loan Bank US Unsecured   | Bank of America | 0.85%       | 09/24/14      | 02/27/17      | 5,000,000  | 4,992,435            | 4,995,600            | 0                   | 4,995,600         | 4,991,395         | (1,040)              | (4,205)                |
| Freddie Mac Domestic MTN Unsecured Bond                                     | Bank of America | 1.30%       | 09/25/14      | 01/30/18      | 5,000,000  | 4,993,960            | 5,000,000            | 0                   | 5,000,000         | 4,998,275         | 4,315                | (1,725)                |
| Federal Home Loan Bank US Domestic Unsecured Structured Notes               | Bank of America | 0.63%       | 09/25/14      | 08/11/17      | 2,500,000  | 2,499,348            | 2,500,000            | 0                   | 2,500,000         | 2,500,275         | 928                  | 275                    |
| Federal Home Loan Bank US Domestic Unsecured                                | Bank of America | 1.11%       | 09/26/14      | 06/26/17      | 4,000,000  | 3,998,960            | 4,000,000            | 0                   | 4,000,000         | 3,993,384         | (5,576)              | (6,616)                |
| Federal Home Loan Bank US Domestic Series:0001 Unsecured                    | Bank of America | 1.00%       | 09/27/14      | 03/29/17      | 10,000,000 | 9,990,510            | 10,000,000           | 0                   | 10,000,000        | 9,981,140         | (9,370)              | (18,860)               |
| Freddie Mac Global Unsecured Bond   | Bank of America | 0.70%       | 09/29/14      | 09/29/16      | 5,000,000  | 4,997,900            | 5,000,000            | 0                   | 5,000,000         | 5,003,600         | 5,700                | 3,600                  |
| Federal Home Loan Bank Global Unsecured                                     | Bank of America | 0.80%       | 10/14/14      | 10/14/16      | 20,000,000 | -                    | -                    | 20,000,000          | 20,000,000        | 20,017,840        | -                    | 17,840                 |
| Fixec Time Deposit  | Unity Bank      | 0.26%       | 06/09/14      | 06/09/15      |            | 100,000              | 100,000              | 0                   | 100,000           | 100,000           | 0                    | 0                      |
| Fixec Time Deposit  | Unity Bank      | 0.55%       | 10/18/13      | 10/18/14      |            | 150,000              | 150,000              | 0                   | 150,000           | 150,000           | 0                    | 0                      |
| Plant Fund Interest Checking (10060-7201)                                   | Bank Of America | 0.08%       | 09/01/14      |               |            | 66,437               | 66,437               | 5                   | 66,442            | 66,442            | 0                    | 0                      |

| Description                                    | Held At         | Coupon Rate | Purchase Date | Maturity Date | Par | Beginning Mkt. Value | Beginning Book Value | Purchase (Redeemed) | Ending Book Value | Ending Mkt. Value | Change in Mkt. Value | Unrealized Gain/(Loss) |
|--|-----------------|-------------|---------------|---------------|-----|----------------------|----------------------|---------------------|-------------------|-------------------|----------------------|------------------------|
| Debt Service 2001A Bond Int Checking (10080)   | Bank Of America | 0.08%       | 09/01/14      |               |     | 2,129,790            | 2,129,790            | 129                 | 2,129,919         | 2,129,919         | 0                    | 0                      |
| HCCS Merchant service (10012)                  | Bank Of America | 0.30%       | 09/01/14      |               |     | 49,917,572           | 49,917,572           | (119,240)           | 49,798,332        | 49,798,332        | 0                    | 0                      |
| Checking Acoount- 10010-7306-2006 Jr. lien     | Bank Of America | 0.08%       | 09/01/14      |               |     | 229                  | 229                  | 0                   | 229               | 229               | 0                    | 0                      |
| LTD2013 Tax Bond Gneral Checking A/C (10090)   | Bank Of America | 0.08%       | 09/01/14      |               |     | 2,895,883            | 2,895,883            | (1,650,318)         | 1,245,565         | 1,245,565         | 0                    | 0                      |
| LTD2003 Tax Bond Checking A/C (10092)          | Bank Of America | 0.08%       | 09/01/14      |               |     | 1,929,366            | 1,929,366            | 141                 | 1,929,507         | 1,929,507         | 0                    | 0                      |
| Managed PFI Account-10100-1110                 | Bank Of America | 0.20%       | 09/01/14      |               |     | 20,409,448           | 20,409,448           | 3,595,078           | 24,004,526        | 24,004,526        | 0                    | 0                      |
| Merrill Lynch, Pierce, Fenner & smith (1110)   | Bank Of America | 0.04%       | 09/01/14      |               |     | 31,886               | 31,886               | 0                   | 31,886            | 31,886            | 0                    | 0                      |
| Merrill Lynch, Pierce, Fenner & smith (3110)   | Bank Of America | 0.04%       | 09/01/14      |               |     | 5,050                | 5,050                | 0                   | 5,050             | 5,050             | 0                    | 0                      |
| Merrill Lynch, Pierce, Fenner & smith (7xxx)   | Bank Of America | 0.04%       | 09/01/14      |               |     | 1,568                | 1,568                | 0                   | 1,568             | 1,568             | 0                    | 0                      |
| Merrill Lynch, Pierce, Fenner & smith (7306)   | Bank Of America | 0.04%       | 09/01/14      |               |     | 417,249              | 417,249              | 2                   | 417,251           | 417,251           | 0                    | 0                      |
| Public Fund Money Market_Premier (1110)        | Regions Bank    | 0.18%       | 09/01/14      |               |     | 16,076,129           | 16,076,129           | 216,095             | 16,292,224        | 16,292,224        | 0                    | 0                      |
| Public Fund Money Market_Premier (7160)        | Regions Bank    | 0.18%       | 09/01/14      |               |     | 9,500                | 9,500                | 0                   | 9,500             | 9,500             | 0                    | 0                      |
| Public Fund Money Market_Premier (7160)        | Regions Bank    | 0.18%       | 09/01/14      |               |     | 507,647              | 507,647              | (28,373)            | 479,274           | 479,274           | 0                    | 0                      |
| Public Fund Money Market_Premier (7208)        | Regions Bank    | 0.18%       | 09/01/14      |               |     | 2,940,450            | 2,940,450            | (38,811)            | 2,901,638         | 2,901,638         | 0                    | 0                      |
| Public Fund Money Market_Premier (7140)        | Regions Bank    | 0.18%       | 09/01/14      |               |     | 17,451               | 17,451               | 3                   | 17,454            | 17,454            | 0                    | 0                      |
| Public Fund Money Market_Premier (7206)        | Regions Bank    | 0.18%       | 09/01/14      |               |     | 10,770,896           | 10,770,896           | (144,479)           | 10,626,418        | 10,626,418        | 0                    | 0                      |
| Public Fund Money Market_Premier (7308)        | Regions Bank    | 0.18%       | 09/01/14      |               |     | 19,620               | 19,620               | 3                   | 19,623            | 19,623            | 0                    | 0                      |
| Public Fund Money Market_Premier (7309)        | Regions Bank    | 0.18%       | 09/01/14      |               |     | 2,265,255            | 2,265,255            | 331                 | 2,265,586         | 2,265,586         | 0                    | 0                      |
| Public Fund Money Market_Premier (7370)        | Regions Bank    | 0.18%       | 09/01/14      |               |     | 21,933,434           | 21,933,434           | 3,209               | 21,936,643        | 21,936,643        | 0                    | 0                      |
| Public Fund Money Mkt_Premier (Regions-1110)-2 | Regions Bank    | 0.05%       | 09/01/14      |               |     | 307,402              | 307,402              | (12)                | 307,390           | 307,390           | 0                    | 0                      |
| Chase High Yield Savings (fund 7150)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 43,085               | 43,085               | 2                   | 43,088            | 43,088            | 0                    | 0                      |
| Chase High Yield Savings (fund 7170)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 2,398                | 2,398                | (15)                | 2,383             | 2,383             | 0                    | 0                      |
| Chase High Yield Savings (fund 7204)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 172,917              | 172,917              | 9                   | 172,926           | 172,926           | 0                    | 0                      |
| Chase High Yield Savings (fund 7170)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 4,719,784            | 4,719,784            | (406,540)           | 4,313,244         | 4,313,244         | 0                    | 0                      |
| Chase High Yield Savings (fund 7300)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 75,486               | 75,486               | 4                   | 75,490            | 75,490            | 0                    | 0                      |
| Chase High Yield Savings (fund 7207)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 8,970,345            | 8,970,345            | 459                 | 8,970,804         | 8,970,804         | 0                    | 0                      |
| Chase High Yield Savings (fund 7309)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 718,486              | 718,486              | 37                  | 718,523           | 718,523           | 0                    | 0                      |
| Chase High Yield Savings (fund 1110)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 10,072,858           | 10,072,858           | 407,297             | 10,480,155        | 10,480,155        | 0                    | 0                      |
| Chase High Yield Savings (fund 7307)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 1,038,059            | 1,038,059            | 53                  | 1,038,112         | 1,038,112         | 0                    | 0                      |
| Chase High Yield Savings (fund 7305)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 47,974               | 47,974               | 2                   | 47,976            | 47,976            | 0                    | 0                      |
| Chase High Yield Savings (fund 7203)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 1,647,267            | 1,647,267            | 84                  | 1,647,352         | 1,647,352         | 0                    | 0                      |
| Chase High Yield Savings (fund 7306)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 288,766              | 288,766              | 15                  | 288,781           | 288,781           | 0                    | 0                      |
| Chase High Yield Savings (Fund 7370)           | Chase Bank      | 0.05%       | 09/01/14      |               |     | 49,341,478           | 49,341,478           | 10,098,645          | 59,440,122        | 59,440,122        | 0                    | 0                      |
| Certificate of Deposit (Fund 1110)             | Chase Bank      | 0.75%       | 07/25/13      | 01/24/15      |     | 33,027,309           | 33,027,309           | 0                   | 33,027,309        | 33,027,309        | 0                    | 0                      |
| Certificate of Deposit (Fund 7203)             | Chase Bank      | 0.49%       | 07/25/13      | 01/24/15      |     | 1,481,266            | 1,481,266            | 0                   | 1,481,266         | 1,481,266         | 0                    | 0                      |
| Certificate of Deposit (Fund 7150)             | Chase Bank      | 0.49%       | 07/25/13      | 01/24/15      |     | 2,232                | 2,232                | 0                   | 2,232             | 2,232             | 0                    | 0                      |
| Certificate of Deposit (Fund 7207)             | Chase Bank      | 0.49%       | 07/25/13      | 01/24/15      |     | 16,465               | 16,465               | 0                   | 16,465            | 16,465            | 0                    | 0                      |
| Certificate of Deposit (Fund 7305)             | Chase Bank      | 0.49%       | 07/25/13      | 01/24/15      |     | 2,485                | 2,485                | 0                   | 2,485             | 2,485             | 0                    | 0                      |
| Certificate of Deposit (Fund 7306)             | Chase Bank      | 0.49%       | 07/25/13      | 01/24/15      |     | 14,957               | 14,957               | 0                   | 14,957            | 14,957            | 0                    | 0                      |

| Description                        | Held At           | Coupon Rate | Purchase Date | Maturity Date | Par | Beginning Mkt. Value | Beginning Book Value | Purchase (Redeemed) | Ending Book Value  | Ending Mkt. Value  | Change in Mkt. Value | Unrealized Gain/(Loss) |
|------------------------------------|-------------------|-------------|---------------|---------------|-----|----------------------|----------------------|---------------------|--------------------|--------------------|----------------------|------------------------|
| Certificate of Deposit (Fund 7307) | Chase Bank        | 0.49%       | 07/25/13      | 01/24/15      |     | 384,598              | 384,598              | 0                   | 384,598            | 384,598            | 0                    | 0                      |
| Certificate of Deposit (Fund 7300) | Chase Bank        | 0.49%       | 07/25/13      | 01/24/15      |     | 70,689               | 70,689               | 0                   | 70,689             | 70,689             | 0                    | 0                      |
| Certificate of Deposit (Fund 7370) | Chase Bank        | 0.43%       | 03/22/13      | 09/22/15      |     | 50,000,000           | 50,000,000           | 0                   | 50,000,000         | 50,000,000         | 0                    | 0                      |
| Certificate of Deposit (Fund 7370) | Chase Bank        | 0.69%       | 03/22/13      | 03/22/17      |     | 30,000,000           | 30,000,000           | 0                   | 30,000,000         | 30,000,000         | 0                    | 0                      |
| Certificate of Deposit (Fund 7370) | Chase Bank        | 0.99%       | 03/25/13      | 03/22/18      |     | 20,000,000           | 20,000,000           | 0                   | 20,000,000         | 20,000,000         | 0                    | 0                      |
| Certificate of Deposit (Fund 7370) | Chase Bank        | 0.00%       | 03/22/13      | 09/22/14      |     | 30,000,000           | 30,000,000           | (30,000,000)        | 0                  | 0                  | 0                    | 0                      |
| Certificate of Deposit (Fund 7370) | Chase Bank        | 0.28%       | 04/03/13      | 04/03/15      |     | 20,000,000           | 20,000,000           | 0                   | 20,000,000         | 20,000,000         | 0                    | 0                      |
| Certificate of Deposit (Fund 7370) | Chase Bank        | 0.50%       | 04/03/13      | 04/03/16      |     | 40,000,000           | 40,000,000           | 0                   | 40,000,000         | 40,000,000         | 0                    | 0                      |
| Certificate of Deposit (Fund 7370) | Chase Bank        | 1.02%       | 04/03/13      | 04/03/18      |     | 20,000,000           | 20,000,000           | 0                   | 20,000,000         | 20,000,000         | 0                    | 0                      |
| Corporate Overnight Fund           | Lone Star         | 0.11%       | 09/01/14      |               |     | 1,596,548            | 1,596,548            | 150                 | 1,596,698          | 1,596,698          | 0                    | 0                      |
| Tex Pool (General Fund)            | State Street Bank | 0.03%       | 09/01/14      |               |     | 7,845,248            | 7,845,248            | 178                 | 7,845,427          | 7,845,427          | 0                    | 0                      |
| Tex Pool (Limited Tax Bond - 2003) | State Street Bank | 0.03%       | 09/01/14      |               |     | 681,928              | 681,928              | 15                  | 681,943            | 681,943            | 0                    | 0                      |
| <b>TOTAL</b>                       |                   |             |               |               |     | <b>561,329,487</b>   | <b>562,197,919</b>   | <b>(3,060,312)</b>  | <b>559,137,608</b> | <b>558,534,874</b> | <b>237,581</b>       | <b>(602,734)</b>       |

# ACTION ITEM

Meeting Date: January 15, 2015

Committee: *Facilities and Finance*

| ITEM NO. | ITEM TITLE   | PRESENTER                                  |
|----------|--|--|
| <b>4</b> | <b>Investment Report<br/>for the Month of November, 2014</b> | <b>Dr. Cesar Maldonado<br/>Teri Zamora</b> |

## RECOMMENDATION

Approve the Investment Report for the month of November, 2014.

## COMPELLING REASON/RATIONALE

The monthly report advises the Board on the status of the investment portfolio and complies with relevant statute.

## FISCAL IMPACT

The interest income earned and earnings credit for the month totaled \$216,411, and for the fiscal year-to-date through November 2014 totaled \$616,015. The weighted average interest rate (WAR) at November 30, 2014 is .50%.

The Investment Report attached identifies HCC's investment holdings for the month ending November 30, 2014, including the unexpended proceeds of the various bond issues. The portfolio is highly liquid and secure with 81% of the assets invested in local government pools, money market funds and short-term certificates of deposit. All pools and money market funds are rated at the highest level. Certificates of deposit, high yield savings and other bank deposits are secured with U.S. Treasuries/agencies. The balance of the portfolio is invested in U.S. Treasuries and government-sponsored entities/agencies with "AAA" credit ratings. Interest rates have remained historically low.

## LEGAL REQUIREMENT

This report is required by the Public Funds Investment Act (Texas Government Code 2256.023) to be submitted to the governing body of Houston Community College no less than quarterly.

## STRATEGIC GOAL ALIGNMENT

*Strategic Initiative:* Support Innovation

Attachment Title(s): **Investment Report - November 2014**

This item is applicable to the following:

Central    Coleman    Northeast    Northwest    Southeast    Southwest    3100

# HOUSTON COMMUNITY COLLEGE SYSTEM INVESTMENT PORTFOLIO COMPOSITION

## INVESTMENT PORTFOLIO COMPOSITION

As of NOVEMBER 30, 2014

|  |    |              |
|--|----|--------------|
| Beginning Book Value ( NOVEMBER1, 2014)                        | \$ | 559,137,609  |
| Beginning Market Value ( NOVEMBER1, 2014)                      | \$ | 558,534,875  |
| Additions/subtractions ( Book value - Net)                     | \$ | (12,577,413) |
| Change in Market value   | \$ | 216,307      |
| Ending Book value ( NOVEMBER 30, 2014)                         | \$ | 546,560,196  |
| Ending Market value ( NOVEMBER 30, 2014)                       | \$ | 546,169,152  |
| Unrealized Gain/(Loss)   | \$ | (391,043)    |
| WAM (83% of Portfolio's weighted average maturity - All Funds) |    | 1            |

**This report is in compliance with the investment strategies approved in Houston Community College System investment policy and is in accordance with the Public Funds Investment 1999.**

Note: This month's Investment does not include \$5,129,445 with Bank Of America which is earning higher than market yield from earning credits.

## EXECUTIVE SUMMARY INVENTORY HOLDINGS REPORT November 30, 2014

|                                      | Ending<br>Book Value | Ending<br>Market Value | Unrealized<br>Gain (Loss) |
|--------------------------------------|----------------------|------------------------|---------------------------|
| US Treasuries                        | 4,001,250            | 4,012,188              | 10,938                    |
| US Agencies                          | 105,536,936          | 105,134,955            | (401,981)                 |
| Local government pools               | 10,124,421           | 10,124,421             | -                         |
| Money market funds                   | 55,318,862           | 55,318,862             | -                         |
| High yield savings                   | 77,170,015           | 77,170,015             | -                         |
| Certificates of deposit              | 215,250,000          | 215,250,000            | -                         |
| Interest bearing checking            | 79,158,712           | 79,158,712             | -                         |
| Total                                | 546,560,196          | 546,169,152            | (391,043)                 |
| WAR (weighted average interest rate) |                      | 0.50%                  |                           |

**INVESTMENTS**  
**INVENTORY HOLDINGS REPORT (OPERATING AND OTHERS)**  
As of **NOVEMBER 30, 2014**

| Description   | Held At         | Coupon Rate | Purchase Date | Maturity Date | Par        | Beginning Mkt. Value | Beginning Book Value | Purchased (Redeemed) | Ending Book Value | Ending Mkt. Value | Change in Mkt. Value | Unrealized Gain/(Loss) |
|---|-----------------|-------------|---------------|---------------|------------|----------------------|----------------------|----------------------|-------------------|-------------------|----------------------|------------------------|
| Fannie Mae ARM Pool 708686  | Bank of America | 2.48%       | 02/22/05      | 05/01/33      | 53,163     | 57,026               | 54,760               | (189)                | 54,571            | 56,849            | 20                   | 2,278                  |
| Fannie Mae ARM Pool 805454  | Bank of America | 2.64%       | 12/23/04      | 12/01/34      | 57,932     | 62,022               | 63,974               | (184)                | 63,791            | 61,938            | 94                   | (1,853)                |
| Federal Farm Credit Bank US Domestic Bond                                   | Bank of America | 0.40%       | 08/03/12      | 08/03/15      | 1,000,000  | 1,001,893            | 1,000,000            | 0                    | 1,000,000         | 1,001,572         | (321)                | 1,572                  |
| Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Note      | Bank of America | 1.50%       | 07/30/12      | 07/30/27      | 2,000,000  | 1,855,634            | 2,000,000            | 0                    | 2,000,000         | 1,879,648         | 24,014               | (120,352)              |
| Freddie Mac Domestic MTN Unsecured Bond                                     | Bank of America | 0.85%       | 03/10/14      | 03/10/17      | 1,000,000  | 995,898              | 1,000,000            | 0                    | 1,000,000         | 997,009           | 1,111                | (2,991)                |
| Freddie Mac Domestic MTN Unsecured Bond                                     | Bank of America | 1.00%       | 08/22/12      | 02/22/18      | 1,000,000  | 990,704              | 1,000,000            | 0                    | 1,000,000         | 992,568           | 1,864                | (7,432)                |
| Fannie Mae US Domestic Multi-step CPN Bond Structured Note                  | Bank of America | 1.00%       | 08/27/12      | 08/27/27      | 2,000,000  | 1,979,750            | 1,990,000            | 0                    | 1,990,000         | 2,003,222         | 23,472               | 13,222                 |
| Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Note      | Bank of America | 2.00%       | 07/30/12      | 07/30/27      | 1,080,000  | 1,003,706            | 1,080,000            | 0                    | 1,080,000         | 1,016,472         | 12,767               | (63,528)               |
| Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Note      | Bank of America | 2.00%       | 08/27/12      | 11/27/24      | 1,600,000  | 1,547,122            | 1,600,000            | 0                    | 1,600,000         | 1,562,909         | 15,787               | (37,091)               |
| Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Note      | Bank of America | 2.00%       | 07/30/12      | 07/30/27      | 2,675,000  | 2,542,331            | 2,675,000            | 0                    | 2,675,000         | 2,571,328         | 28,997               | (103,672)              |
| Federal Farm Credit Bank US Domestic Unsecured                              | Bank of America | 1.00%       | 04/11/13      | 04/11/18      | 10,000,000 | 9,935,420            | 10,000,000           | 0                    | 10,000,000        | 9,959,580         | 24,160               | (40,420)               |
| Federal Home Loan Bank US Domestic Unsecured                                | Bank of America | 0.70%       | 04/17/13      | 01/17/17      | 5,000,000  | 4,996,305            | 5,000,000            | 0                    | 5,000,000         | 5,001,065         | 4,760                | 1,065                  |
| Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Note      | Bank of America | 0.80%       | 06/13/13      | 06/13/18      | 10,000,000 | 9,915,600            | 10,000,000           | 0                    | 10,000,000        | 9,945,600         | 30,000               | (54,400)               |
| Federal Home Loan Bank US Domestic Unsecured series 0003                    | Bank of America | 1.00%       | 03/27/14      | 03/27/17      | 10,000,000 | 9,964,890            | 10,000,000           | 0                    | 10,000,000        | 9,975,190         | 10,300               | (24,810)               |
| Federal Home Loan Bank US Domestic Multi-step CPN BND Unsecured series 0001 | Bank of America | 1.38%       | 06/30/14      | 06/26/19      | 5,000,000  | 5,001,815            | 5,000,000            | 0                    | 5,000,000         | 5,004,355         | 2,540                | 4,355                  |
| U.S. Treasury Notes US Govt. National                                       | Bank of America | 0.50%       | 07/10/14      | 06/30/16      | 4,000,000  | 4,009,064            | 4,001,250            | 0                    | 4,001,250         | 4,012,188         | 3,124                | 10,938                 |
| Federal Home Loan Bank US Domestic Unsecured                                | Bank of America | 0.52%       | 07/10/14      | 09/12/16      | 1,080,000  | 1,078,660            | 1,078,304            | 0                    | 1,078,304         | 1,079,412         | 753                  | 1,108                  |
| Federal Farm Credit Bank US Domestic Unsecured                              | Bank of America | 1.22%       | 09/24/14      | 09/18/17      | 3,000,000  | 3,012,078            | 2,999,670            | 0                    | 2,999,670         | 3,018,282         | 6,204                | 18,612                 |
| Federal Home Loan Bank US Unsecured   | Bank of America | 0.85%       | 09/24/14      | 02/27/17      | 5,000,000  | 4,991,395            | 4,995,600            | 0                    | 4,995,600         | 4,996,375         | 4,980                | 775                    |
| Freddie Mac Domestic MTN Unsecured Bond                                     | Bank of America | 1.30%       | 09/25/14      | 01/30/18      | 5,000,000  | 4,998,275            | 5,000,000            | 0                    | 5,000,000         | 5,007,630         | 9,355                | 7,630                  |
| Federal Home Loan Bank US Domestic Unsecured Structured Notes               | Bank of America | 0.63%       | 09/25/14      | 08/11/17      | 2,500,000  | 2,500,275            | 2,500,000            | (2,500,000)          | -                 | -                 | -                    | -                      |
| Federal Home Loan Bank US Domestic Unsecured                                | Bank of America | 1.11%       | 09/26/14      | 06/26/17      | 4,000,000  | 3,993,384            | 4,000,000            | 0                    | 4,000,000         | 3,997,796         | 4,412                | (2,204)                |
| Federal Home Loan Bank US Domestic Series:0001 Unsecured                    | Bank of America | 1.00%       | 09/27/14      | 03/29/17      | 10,000,000 | 9,981,140            | 10,000,000           | 0                    | 10,000,000        | 9,990,610         | 9,470                | (9,390)                |
| Freddie Mac Global Unsecured Bond   | Bank of America | 0.70%       | 09/29/14      | 09/29/16      | 5,000,000  | 5,003,600            | 5,000,000            | 0                    | 5,000,000         | 5,002,045         | (1,555)              | 2,045                  |
| Federal Home Loan Bank Global Unsecured                                     | Bank of America | 0.80%       | 10/14/14      | 10/14/16      | 20,000,000 | 20,017,840           | 20,000,000           | 0                    | 20,000,000        | 20,013,500        | -                    | 13,500                 |
| Fixed Time Deposit with Unity Bank  | Unity Bank      | 0.26%       | 06/09/14      | 06/09/15      |            | 100,000              | 100,000              | 0                    | 100,000           | 100,000           | 0                    | 0                      |
| Fixed Time Deposit with Unity Bank  | Unity Bank      | 0.25%       | 10/18/14      | 10/18/15      |            | 150,000              | 150,000              | 0                    | 150,000           | 150,000           | 0                    | 0                      |
| Plant Fund Interest Checking (10060-7201)                                   | Bank Of America | 0.08%       | 11/01/14      |               |            | 66,442               | 66,442               | 5                    | 66,447            | 66,447            | 0                    | 0                      |
| Debt Service 2001A Bond Int Checking (10080)                                | Bank Of America | 0.08%       | 11/01/14      |               |            | 2,129,919            | 2,129,919            | 125                  | 2,130,044         | 2,130,044         | 0                    | 0                      |
| HCCS Merchant service (10012)   | Bank Of America | 0.30%       | 11/01/14      |               |            | 49,798,332           | 49,798,332           | (23,583)             | 49,774,749        | 49,774,749        | 0                    | 0                      |
| Checking Account- 10010-7306-2006 Jr. lien                                  | Bank Of America | 0.08%       | 11/01/14      |               |            | 229                  | 229                  | 0                    | 229               | 229               | 0                    | 0                      |

| Description                                    | Held At         | Coupon Rate | Purchase Date | Maturity Date | Par | Beginning Mkt. Value | Beginning Book Value | Purchased (Redeemed) | Ending Book Value | Ending Mkt. Value | Change in Mkt. Value | Unrealized Gain/(Loss) |
|--|-----------------|-------------|---------------|---------------|-----|----------------------|----------------------|----------------------|-------------------|-------------------|----------------------|------------------------|
| LTD2013 Tax Bond Grneral Checking A/C (10090)  | Bank Of America | 0.08%       | 11/01/14      |               |     | 1,245,565            | 1,245,565            | 2,503,947            | 3,749,512         | 3,749,512         | 0                    | 0                      |
| LTD2003 Tax Bond Checking A/C (10092)          | Bank Of America | 0.08%       | 11/01/14      |               |     | 1,929,507            | 1,929,507            | 138                  | 1,929,645         | 1,929,645         | 0                    | 0                      |
| Managed PFI Account-10100-1110                 | Bank Of America | 0.20%       | 11/01/14      |               |     | 24,004,526           | 24,004,526           | (2,496,440)          | 21,508,086        | 21,508,086        | 0                    | 0                      |
| Merrill Lynch, Pierce, Fenner & smith (1110)   | Bank Of America | 0.04%       | 11/01/14      |               |     | 31,886               | 31,886               | 0                    | 31,887            | 31,887            | 0                    | 0                      |
| Merrill Lynch, Pierce, Fenner & smith (3110)   | Bank Of America | 0.04%       | 11/01/14      |               |     | 5,050                | 5,050                | 0                    | 5,050             | 5,050             | 0                    | 0                      |
| Merrill Lynch, Pierce, Fenner & smith (7xxx)   | Bank Of America | 0.04%       | 11/01/14      |               |     | 1,568                | 1,568                | 0                    | 1,568             | 1,568             | 0                    | 0                      |
| Merrill Lynch, Pierce, Fenner & smith (7306)   | Bank Of America | 0.04%       | 11/01/14      |               |     | 417,251              | 417,251              | 2                    | 417,253           | 417,253           | 0                    | 0                      |
| Public Fund Money Market_Premier (1110)        | Regions Bank    | 0.18%       | 11/01/14      |               |     | 16,292,224           | 16,292,224           | 2,200                | 16,294,424        | 16,294,424        | 0                    | 0                      |
| Public Fund Money Market_Premier (7160)        | Regions Bank    | 0.18%       | 11/01/14      |               |     | 9,500                | 9,500                | 0                    | 9,500             | 9,500             | 0                    | 0                      |
| Public Fund Money Market_Premier (7160)        | Regions Bank    | 0.18%       | 11/01/14      |               |     | 479,274              | 479,274              | 65                   | 479,339           | 479,339           | 0                    | 0                      |
| Public Fund Money Market_Premier (7208)        | Regions Bank    | 0.18%       | 11/01/14      |               |     | 2,901,638            | 2,901,638            | 392                  | 2,902,030         | 2,902,030         | 0                    | 0                      |
| Public Fund Money Market_Premier (7140)        | Regions Bank    | 0.18%       | 11/01/14      |               |     | 17,454               | 17,454               | 2                    | 17,456            | 17,456            | 0                    | 0                      |
| Public Fund Money Market_Premier (7206)        | Regions Bank    | 0.18%       | 11/01/14      |               |     | 10,626,418           | 10,626,418           | 1,435                | 10,627,853        | 10,627,853        | 0                    | 0                      |
| Public Fund Money Market_Premier (7308)        | Regions Bank    | 0.18%       | 11/01/14      |               |     | 19,623               | 19,623               | 3                    | 19,626            | 19,626            | 0                    | 0                      |
| Public Fund Money Market_Premier (7309)        | Regions Bank    | 0.18%       | 11/01/14      |               |     | 2,265,586            | 2,265,586            | 306                  | 2,265,892         | 2,265,892         | 0                    | 0                      |
| Public Fund Money Market_Premier (7370)        | Regions Bank    | 0.18%       | 11/01/14      |               |     | 21,936,643           | 21,936,643           | 2,963                | 21,939,606        | 21,939,606        | 0                    | 0                      |
| Public Fund Money Mkt_Premier (Regions-1110)-2 | Regions Bank    | 0.05%       | 11/01/14      |               |     | 307,390              | 307,390              | (13)                 | 307,377           | 307,377           | 0                    | 0                      |
| Chase High Yield Savings (fund 7150)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 43,088               | 43,088               | 2                    | 43,089            | 43,089            | 0                    | 0                      |
| Chase High Yield Savings (fund 7170)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 2,383                | 2,383                | (15)                 | 2,368             | 2,368             | 0                    | 0                      |
| Chase High Yield Savings (fund 7204)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 172,926              | 172,926              | 6                    | 172,932           | 172,932           | 0                    | 0                      |
| Chase High Yield Savings (fund 7170)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 4,313,244            | 4,313,244            | 154                  | 4,313,399         | 4,313,399         | 0                    | 0                      |
| Chase High Yield Savings (fund 7300)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 75,490               | 75,490               | 3                    | 75,492            | 75,492            | 0                    | 0                      |
| Chase High Yield Savings (fund 7207)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 8,970,804            | 8,970,804            | 321                  | 8,971,125         | 8,971,125         | 0                    | 0                      |
| Chase High Yield Savings (fund 7309)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 718,523              | 718,523              | 26                   | 718,549           | 718,549           | 0                    | 0                      |
| Chase High Yield Savings (fund 1110)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 10,480,155           | 10,480,155           | (10,071,675)         | 408,480           | 408,480           | 0                    | 0                      |
| Chase High Yield Savings (fund 7307)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 1,038,112            | 1,038,112            | 37                   | 1,038,149         | 1,038,149         | 0                    | 0                      |
| Chase High Yield Savings (fund 7305)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 47,976               | 47,976               | 2                    | 47,978            | 47,978            | 0                    | 0                      |
| Chase High Yield Savings (fund 7203)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 1,647,352            | 1,647,352            | 59                   | 1,647,411         | 1,647,411         | 0                    | 0                      |
| Chase High Yield Savings (fund 7306)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 288,781              | 288,781              | 10                   | 288,791           | 288,791           | 0                    | 0                      |
| Chase High Yield Savings (Fund 7370)           | Chase Bank      | 0.05%       | 11/01/14      |               |     | 59,440,122           | 59,440,122           | 2,129                | 59,442,251        | 59,442,251        | 0                    | 0                      |
| Certificate of Deposit (Fund 1110)             | Chase Bank      | 0.75%       | 07/25/13      | 01/24/15      |     | 33,027,309           | 33,027,309           | 0                    | 33,027,309        | 33,027,309        | 0                    | 0                      |
| Certificate of Deposit (Fund 7203)             | Chase Bank      | 0.49%       | 07/25/13      | 01/24/15      |     | 1,481,266            | 1,481,266            | 0                    | 1,481,266         | 1,481,266         | 0                    | 0                      |
| Certificate of Deposit (Fund 7150)             | Chase Bank      | 0.49%       | 07/25/13      | 01/24/15      |     | 2,232                | 2,232                | 0                    | 2,232             | 2,232             | 0                    | 0                      |
| Certificate of Deposit (Fund 7207)             | Chase Bank      | 0.49%       | 07/25/13      | 01/24/15      |     | 16,465               | 16,465               | 0                    | 16,465            | 16,465            | 0                    | 0                      |
| Certificate of Deposit (Fund 7305)             | Chase Bank      | 0.49%       | 07/25/13      | 01/24/15      |     | 2,485                | 2,485                | 0                    | 2,485             | 2,485             | 0                    | 0                      |
| Certificate of Deposit (Fund 7306)             | Chase Bank      | 0.49%       | 07/25/13      | 01/24/15      |     | 14,957               | 14,957               | 0                    | 14,957            | 14,957            | 0                    | 0                      |
| Certificate of Deposit (Fund 7307)             | Chase Bank      | 0.49%       | 07/25/13      | 01/24/15      |     | 384,598              | 384,598              | 0                    | 384,598           | 384,598           | 0                    | 0                      |
| Certificate of Deposit (Fund 7300)             | Chase Bank      | 0.49%       | 07/25/13      | 01/24/15      |     | 70,689               | 70,689               | 0                    | 70,689            | 70,689            | 0                    | 0                      |
| Certificate of Deposit (Fund 7370)             | Chase Bank      | 0.43%       | 03/22/13      | 09/22/15      |     | 50,000,000           | 50,000,000           | 0                    | 50,000,000        | 50,000,000        | 0                    | 0                      |
| Certificate of Deposit (Fund 7370)             | Chase Bank      | 0.69%       | 03/22/13      | 03/22/17      |     | 30,000,000           | 30,000,000           | 0                    | 30,000,000        | 30,000,000        | 0                    | 0                      |
| Certificate of Deposit (Fund 7370)             | Chase Bank      | 0.99%       | 03/25/13      | 03/22/18      |     | 20,000,000           | 20,000,000           | 0                    | 20,000,000        | 20,000,000        | 0                    | 0                      |
| Certificate of Deposit (Fund 7370)             | Chase Bank      | 0.28%       | 04/03/13      | 04/03/15      |     | 20,000,000           | 20,000,000           | 0                    | 20,000,000        | 20,000,000        | 0                    | 0                      |



| Description                        | Held At           | Coupon Rate | Purchase Date | Maturity Date | Par | Beginning Mkt. Value | Beginning Book Value | Purchased (Redeemed) | Ending Book Value  | Ending Mkt. Value  | Change in Mkt. Value | Unrealized Gain/(Loss) |
|------------------------------------|-------------------|-------------|---------------|---------------|-----|----------------------|----------------------|----------------------|--------------------|--------------------|----------------------|------------------------|
| Certificate of Deposit (Fund 7370) | Chase Bank        | 0.50%       | 04/03/13      | 04/03/16      |     | 40,000,000           | 40,000,000           | 0                    | 40,000,000         | 40,000,000         | 0                    | 0                      |
| Certificate of Deposit (Fund 7370) | Chase Bank        | 1.02%       | 04/03/13      | 04/03/18      |     | 20,000,000           | 20,000,000           | 0                    | 20,000,000         | 20,000,000         | 0                    | 0                      |
| Corporate Overnight Fund           | Lone Star         | 0.12%       | 11/01/14      |               |     | 1,596,698            | 1,596,698            | 153                  | 1,596,851          | 1,596,851          | 0                    | 0                      |
| Tex Pool (General Fund)            | State Street Bank | 0.03%       | 11/01/14      |               |     | 7,845,427            | 7,845,427            | 184                  | 7,845,611          | 7,845,611          | 0                    | 0                      |
| Tex Pool (Limited Tax Bond - 2003) | State Street Bank | 0.03%       | 11/01/14      |               |     | 681,943              | 681,943              | 16                   | 681,959            | 681,959            | 0                    | 0                      |
| <b>TOTAL</b>                       |                   |             |               |               |     | <b>558,534,875</b>   | <b>559,137,609</b>   | <b>(12,577,413)</b>  | <b>546,560,196</b> | <b>546,169,152</b> | <b>216,307</b>       | <b>(391,043)</b>       |

# ACTION ITEM

Meeting Date: January 15, 2015

Committee: *Facilities and Finance*

| ITEM NO. | ITEM TITLE  | PRESENTER                                  |
|----------|---|--|
| <b>5</b> | <b>Monthly Financial Statement and Budget Review for October 2014</b> | <b>Dr. Cesar Maldonado<br/>Teri Zamora</b> |

## RECOMMENDATION

Accept the Financial Statement for the month of October, 2014.

## COMPELLING REASON/RATIONALE

The monthly report advises the Board on the status of the finances of the college.

This report provides information related to the various funds of the college, including fund balances, comparison to previous year and comparison to budget.

## FISCAL IMPACT

Awareness and review of financial information throughout the year helps to inform decision making, and allows for mid-year adjustments, as needed.

## LEGAL REQUIREMENT

N/A

## STRATEGIC GOAL ALIGNMENT

*Strategic Initiative:* Support Innovation

Attachment Title(s): **Financial Statement - October 2014**

This item is applicable to the following:

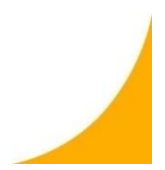
Central     Coleman     Northeast     Northwest     Southeast     Southwest     3100



# **Summary Operating Statements**

**For the Period  
September 1, 2014 - October 31, 2014  
For the Meeting of the Board of Trustees - January 15, 2015**

**for  
Houston Community College System  
&  
Houston Community College Public Facility Corporation**



# Table of Contents

For the Period September 1, 2014 - October 31, 2014

## Houston Community College System

|                           |  |   |
|---------------------------|--|---|
| <b>Summary</b>            | Summary of Financial Statements          | 1 |
| <b>Fund Balances</b>      | Fund Balance Statement                   | 2 |
| <b>Operating Summary</b>  | HCCS Unrestricted Revenue & Expenditures | 3 |
| <b>Auxiliary</b>          | Sources and Uses of Auxiliary Funds      | 4 |
| <b>Budgets</b>            | Adjusted Budgets by Division             | 6 |
| <b>Balance Sheet</b>      | Balance Sheet by Fund                    | 7 |
| <b>Exemptions/Waivers</b> | Exemptions & Waivers Detail              | 8 |

**Houston Community College System**  
**Summary of Financial Statements**  
**As of October 31, 2014**

In the Unrestricted Fund as of October 31, 2014, total revenue received is \$64 million. This represents 21% of budgeted annual revenues of \$298.7 million. Expenses total \$50.6 million to date; which is 16.5% of the total expense budget of \$306.7 million. Compared with the same time last year, revenue shows a 2% increase, and expenses are 7% lower than the prior year. Actual Net revenue is \$13.4 million to-date. That translates into a like amount increase in fund balance.

Tuition and fee revenue for Extended Learning shows a 52.9% increase due partially to an increase in enrollment and also largely to a differential category fee created for out-of-state and international students taking non-credit courses.

Salaries increased 5%. This increase is due namely to across the board salary increases of 2% for full-time employees and an increase in part-time faculty salary rates.

Expenses related to supplies, instruction and other materials, and capital outlay have decreased namely due to the change in practice regarding purchase order rolls. Purchase orders in the current unrestricted fund will no longer roll into the next year. Commitments that extend across fiscal years will be set up during budget planning and presented for approval in the related year budget.

**HOUSTON COMMUNITY COLLEGE SYSTEM**  
**Unaudited Fund Balances and Activities - All Funds**  
**as of October 31, 2014**

|  | Unrestricted          | Restricted          | Auxiliary           | Loan &<br>Endowments | Scholarship      | Agency      | Unexpended<br>Plant | Capital and<br>Technology | Retirement of<br>Debt | Investment in<br>Plant | Public Facility<br>Corp. | Grand Total           |
|--|-----------------------|---------------------|---------------------|----------------------|------------------|-------------|---------------------|---------------------------|-----------------------|------------------------|--------------------------|-----------------------|
| Fund Balance as of 9/1/2014, Unaudited | \$ 101,072,452        | \$ 8,760,527        | \$ 6,010,890        | \$ 509,932           | \$ -             | \$ (59,601) | \$ 6,255,168        | \$ -                      | \$ 12,077,727         | \$ 221,755,000         | \$ (5,898,375)           | \$ 350,483,719        |
| <b>Revenues</b>                        | 64,007,618            | 8,103,928           | 3,126,957           | -                    | 45,270,929       | -           | 596,184             | -                         | 2,215,521             | -                      | 145                      | 123,321,282           |
| <b>Expenses</b>                        |                       |                     |                     |                      |                  |             |                     |                           |                       |                        |                          |                       |
| Salaries                               | 31,364,364            | 965,566             | 797,934             | -                    | 482,745          | -           | 37,065              | -                         | -                     | -                      | -                        | 33,647,674            |
| Employee Benefits                      | 3,395,210             | 2,254,408           | 166,501             | -                    | 1                | -           | 8,383               | -                         | -                     | -                      | -                        | 5,824,504             |
| Supplies & General Exp                 | 607,597               | 22,332              | 83,748              | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 713,676               |
| Travel                                 | 96,907                | 47,387              | 10,760              | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 155,054               |
| Marketing Costs                        | 126,413               | 1,722               | -                   | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 128,135               |
| Rentals & Leases                       | 305,450               | 821                 | 13,770              | -                    | -                | -           | 1,005               | -                         | -                     | -                      | -                        | 321,046               |
| Insurance/Risk Mgmt                    | 6,376,167             | 1,953               | -                   | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 6,378,120             |
| Contracted Services                    | 1,386,656             | 581,258             | 124,511             | -                    | -                | -           | 6,944               | -                         | 15,286                | -                      | -                        | 2,114,655             |
| Utilities                              | 1,129,010             | -                   | 97,054              | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 1,226,064             |
| Other Departmental Expenses            | 246,481               | 28,745              | 774,077             | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 1,049,302             |
| Instructional and Other Materials      | 1,563,528             | 22,041              | 28,996              | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 1,614,566             |
| Maintenance and Repair                 | 64,773                | 87,541              | 4,256               | -                    | 53,063           | -           | 63,269              | -                         | -                     | -                      | -                        | 272,901               |
| Transfers (In)/Out*                    | 3,611,633             | 4,250,000           | -                   | -                    | (1,135,331)      | -           | 2,000,000           | (8,250,000)               | (476,302)             | -                      | -                        | 0                     |
| Debt                                   | 21,602                | -                   | -                   | -                    | -                | -           | -                   | -                         | 3,415,483             | -                      | 590,785                  | 4,027,870             |
| Capital Outlay                         | 356,129               | (5,674)             | -                   | -                    | -                | -           | 2,822,517           | 22,146                    | -                     | -                      | -                        | 3,195,119             |
| Depreciation                           | -                     | -                   | -                   | -                    | -                | -           | -                   | -                         | -                     | 3,252,124              | -                        | 3,252,124             |
| Scholarship Distribution               |                       |                     |                     |                      | 45,858,226       |             |                     |                           |                       |                        |                          | 45,858,226            |
| Total Expenses                         | 50,651,919            | 8,258,101           | 2,101,607           | -                    | 45,258,705       | -           | 4,939,184           | (8,227,854)               | 2,954,467             | 3,252,124              | 590,785                  | 109,779,037           |
| <b>NET REVENUE/(EXPENSES)</b>          | 13,355,699            | (154,173)           | 1,025,350           | -                    | 12,224           | -           | (4,342,999)         | 8,227,854                 | (738,946)             | (3,252,124)            | (590,640)                | 13,542,244            |
| <b>Fund Balance Entries</b>            |                       |                     |                     |                      |                  | 59,601      | 1,297,527           | -                         |                       | 719,778                |                          | 2,076,906             |
| <b>Fund Balance as of 10/31/2014</b>   | <b>\$ 114,428,151</b> | <b>\$ 8,606,354</b> | <b>\$ 7,036,240</b> | <b>\$ 509,932</b>    | <b>\$ 12,224</b> | <b>\$ -</b> | <b>\$ 3,209,696</b> | <b>\$ 8,227,854</b>       | <b>\$ 11,338,781</b>  | <b>\$ 219,222,654</b>  | <b>\$ (6,489,015)</b>    | <b>\$ 366,102,870</b> |

\*Transfers include student revenue bond payment funds, scholarship matching funds, and transfers to Unexpended Plant and Capital and Technology Funds

**HOUSTON COMMUNITY COLLEGE SYSTEM**  
**Comparison to Budget and Comparison to Previous Fiscal Year**  
**as of October 31, 2014**  
**16.7% of Year Expended**

**HCCS CURRENT UNRESTRICTED**

|   | Year-to-Date Actuals  |                       | Actuals as a % | Year-to-Date Actuals  |                       | Increase (Decrease)       |  | % Increase   |
|---|-----------------------|-----------------------|----------------|-----------------------|-----------------------|---------------------------|--|--------------|
|   | Thru October 31, 2014 | FY2015 Budget         | of Budget      | Thru October 31, 2014 | Thru October 31, 2013 | FY2015 Compared to FY2014 |  | (Decrease)   |
| <b>REVENUES</b>                                 |                       |                       |                |                       |                       |                           |  |              |
| State Appropriations                            | \$ 16,595,743         | \$ 69,202,364         | 24.0%          | \$ 16,595,743         | \$ 16,595,742         | \$ 1                      |  | 0.0%         |
| Ad Valorem Taxes                                | 9,644                 | 114,968,081           | 0.0%           | 9,644                 | 13,726                | (4,082)                   |  | -29.7%       |
| Tuition, Net                                    | 17,086,996            | 40,308,204            | 42.4%          | 17,086,996            | 16,796,466            | 290,530                   |  | 1.7%         |
| Fees  | 26,795,113            | 64,784,694            | 41.4%          | 26,795,113            | 26,710,705            | 84,408                    |  | 0.3%         |
| Other Local Income                              | 322,876               | 2,247,796             | 14.4%          | 322,876               | 444,704               | (121,828)                 |  | -27.4%       |
| Tuition & Fee, Net                              | 3,068,865             | 6,565,665             | 46.7%          | 3,068,865             | 2,007,304             | 1,061,562                 |  | 52.9%        |
| -- Extended Learning                            |                       |                       |                |                       |                       |                           |  |              |
| Indirect Cost Revenues, Grant                   | 128,380               | 619,663               | 20.7%          | 128,380               | 116,495               | 11,885                    |  | 10.2%        |
| <b>Total Revenues</b>                           | <b>64,007,617</b>     | <b>298,696,467</b>    | <b>21.4%</b>   | <b>64,007,617</b>     | <b>62,685,141</b>     | <b>1,322,476</b>          |  | <b>2.1%</b>  |
| <b>Fund Balance Transfers In</b>                | <b>-</b>              | <b>8,000,000</b>      | <b>0.0%</b>    | <b>-</b>              | <b>-</b>              | <b>-</b>                  |  | <b>0.0%</b>  |
| <b>Total Revenues and Fund Balance Transfer</b> | <b>\$ 64,007,617</b>  | <b>\$ 306,696,467</b> | <b>20.9%</b>   | <b>\$ 64,007,617</b>  | <b>\$ 62,685,141</b>  | <b>\$ 1,322,476</b>       |  | <b>2.1%</b>  |
| <b>EXPENSES</b>                                 |                       |                       |                |                       |                       |                           |  |              |
| Salaries  | 31,364,364            | 183,392,491           | 17.1%          | 31,364,364            | 29,847,187            | 1,517,177                 |  | 5.1%         |
| Employee Benefits                               | 3,395,210             | 20,180,691            | 16.8%          | 3,395,210             | 3,771,344             | (376,133)                 |  | -10.0%       |
| Supplies Gen Exp                                | 607,597               | 5,800,359             | 10.5%          | 607,597               | 1,117,592             | (509,995)                 |  | -45.6%       |
| Travel  | 96,907                | 1,201,355             | 8.1%           | 96,907                | 133,045               | (36,138)                  |  | -27.2%       |
| Marketing Costs                                 | 126,413               | 1,463,931             | 8.6%           | 126,413               | 179,464               | (53,051)                  |  | -29.6%       |
| Rental & Leases                                 | 305,450               | 2,521,894             | 12.1%          | 305,450               | 403,316               | (97,866)                  |  | -24.3%       |
| Insurance/Risk Mgmt                             | 6,376,167             | 7,264,193             | 87.8%          | 6,376,167             | 6,479,231             | (103,064)                 |  | -1.6%        |
| Contract Services                               | 1,386,656             | 23,090,588            | 6.0%           | 1,386,656             | 2,418,108             | (1,031,452)               |  | -42.7%       |
| Utilities                                       | 1,129,010             | 10,292,368            | 11.0%          | 1,129,010             | 964,404               | 164,606                   |  | 17.1%        |
| Other Departmental Expenses                     | 246,481               | 2,293,680             | 10.7%          | 246,481               | 313,319               | (66,838)                  |  | -21.3%       |
| Instructional & Other Materials                 | 1,563,528             | 10,355,408            | 15.1%          | 1,563,528             | 2,173,193             | (609,664)                 |  | -28.1%       |
| Maintenance & Repair                            | 64,773                | 1,293,555             | 5.0%           | 64,773                | 236,686               | (171,914)                 |  | -72.6%       |
| Transfers/Debt                                  | 3,633,235             | 32,529,987            | 11.2%          | 3,633,235             | 4,955,989             | (1,322,753)               |  | -26.7%       |
| Contingency                                     | -                     | 2,955,196             | 0.0%           | -                     | -                     | -                         |  | 0.0%         |
| Capital Outlay                                  | 356,129               | 2,060,771             | 17.3%          | 356,129               | 1,509,267             | (1,153,139)               |  | -76.4%       |
| <b>Total Expenses</b>                           | <b>\$ 50,651,919</b>  | <b>\$ 306,696,467</b> | <b>16.5%</b>   | <b>\$ 50,651,919</b>  | <b>\$ 54,502,145</b>  | <b>(3,850,226)</b>        |  | <b>-7.1%</b> |
| <b>NET REVENUE/(EXPENSES)</b>                   | <b>\$ 13,355,698</b>  | <b>\$ -</b>           | <b>0.0%</b>    | <b>\$ 13,355,698</b>  | <b>\$ 8,182,996</b>   | <b>\$ 5,172,702</b>       |  | <b>63.2%</b> |

# HOUSTON COMMUNITY COLLEGE SYSTEM

## Auxiliary Budget By Fund as of October 31, 2014

### Auxiliary Funds - Uncommitted Portion

|   | Main Leasing   | Misc. Auxiliary* | Foundation      | Marketing        | Bookstore<br>Commission | International<br>Student Services | Cafe Club NEO<br>3100 Main | Scholarships | Subtotal<br>Uncommitted    |
|---|----------------|------------------|-----------------|------------------|-------------------------|-----------------------------------|----------------------------|--------------|----------------------------|
| <b>Fund Balance –<br/>September 1, 2014</b>         |                |                  |                 |                  |                         |                                   |                            |              | <b>\$ 2,028,733</b>        |
| <b>FY2015</b>                                       |                |                  |                 |                  |                         |                                   |                            |              |                            |
| Revenue   | 946,521        | 77,628           | -               | -                | 407,698                 | -                                 | 95,173                     | -            | <u>1,527,021</u>           |
| Salaries  | 37,564         | 69,858           | 17,302          |                  |                         | 54,137                            | 39,751                     |              | 218,612                    |
| Benefits  | 9,306          | 18,316           | 3,990           |                  |                         | 12,968                            | 9,471                      |              | 54,052                     |
| Supplies Gen Exp                                    | 1,488          | 10,238           | 174             |                  |                         |                                   | 429                        |              | 12,328                     |
| Travel  |                | 1,235            | 848             |                  |                         |                                   |                            |              | 2,083                      |
| Marketing Costs                                     |                |                  |                 |                  |                         |                                   |                            |              | -                          |
| Rental & Leases                                     | 520            | 9,350            |                 |                  |                         |                                   |                            |              | 9,870                      |
| Contract Services                                   | 77,019         | 29,163           |                 |                  |                         |                                   | 823                        |              | 107,005                    |
| Utilities   | 97,054         |                  |                 |                  |                         |                                   |                            |              | 97,054                     |
| Departmental Expenses                               |                | 28,166           |                 | 734,189          |                         |                                   |                            |              | 762,355                    |
| Instructional & Other                               | 600            |                  |                 |                  |                         |                                   | 28,396                     |              | 28,996                     |
| Materials   |                |                  |                 |                  |                         |                                   |                            |              |                            |
| Maintenance & Repair                                |                | 3,379            |                 |                  |                         |                                   | 877                        |              | 4,256                      |
| Insurance/Risk Mgmt                                 |                |                  |                 |                  |                         |                                   |                            |              | -                          |
| Exemptions and Waivers                              |                |                  |                 |                  |                         |                                   |                            |              | -                          |
| Transfer/Debt                                       |                |                  |                 |                  |                         |                                   |                            |              | -                          |
| Capital Outlay                                      |                |                  |                 |                  |                         |                                   |                            |              | -                          |
| <b>Total Expense</b>                                | <u>223,552</u> | <u>169,706</u>   | <u>22,314</u>   | <u>734,189</u>   | <u>-</u>                | <u>67,105</u>                     | <u>79,747</u>              | <u>-</u>     | <u>1,296,613</u>           |
| <b>Contribution to Fund Balance</b>                 | <u>722,970</u> | <u>(92,078)</u>  | <u>(22,314)</u> | <u>(734,189)</u> | <u>407,698</u>          | <u>(67,105)</u>                   | <u>15,427</u>              | <u>-</u>     | <u>230,408</u>             |
| <b>Auxiliary Fund Balance - Uncommitted Portion</b> |                |                  |                 |                  |                         |                                   |                            |              | <u><u>\$ 2,259,142</u></u> |

\* Expenditures in this category include mailroom, child day care, Minority Male Initiative, Govt. Relation, Mobile Go, etc.



# HOUSTON COMMUNITY COLLEGE SYSTEM

## Auxiliary Budget By Fund

as of October 31, 2014

### Auxiliary Funds - International and Committed Portions

|  | International |                |                           | Committed                                     |                                  |                         |                         |                       | Total               |
|--|---------------|----------------|---------------------------|---|----------------------------------|-------------------------|-------------------------|-----------------------|---------------------|
|  | Saigon Tech   | Qatar          | Subtotal<br>International | Minority<br>Business<br>Development<br>Agency | Student<br>Vending<br>Commission | Student<br>Activity Fee | Student<br>Athletic Fee | Subtotal<br>Committed | Total Auxiliary     |
| <b>Fund Balance –<br/>September 1, 2014</b>            |               |                | <b>\$ 1,732,695</b>       | <b>\$ 7,210</b>                               | <b>\$ 294,027</b>                | <b>\$ 969,278</b>       | <b>\$ 978,947</b>       | <b>\$ 2,249,462</b>   | <b>\$ 6,010,890</b> |
| <b>FY2015</b>  |               |                |                           |   |                                  |                         |                         |                       |                     |
| Revenue  | 23,333        | 757,196        | 780,529                   | 5,720   | -                                | 464,736                 | 349,602                 | 820,058               | 3,127,607           |
| Salaries   |               | 533,824        | 533,824                   |   | 1,300                            | 10,590                  | 33,608                  | 45,498                | 797,934             |
| Benefits   |               | 104,350        | 104,350                   |   |                                  | 45                      | 8,055                   | 8,099                 | 166,501             |
| Supplies Gen Exp                                       | 25            | 72             | 97                        |   | 5,021                            | 55,010                  | 11,291                  | 71,322                | 83,748              |
| Travel   | 7,472         |                | 7,472                     |   |                                  | 755                     | 450                     | 1,205                 | 10,760              |
| Marketing Costs  |               |                | -                         |   |                                  |                         |                         | -                     | -                   |
| Rental & Leases  |               |                | -                         |   |                                  |                         | 3,900                   | 3,900                 | 13,770              |
| Contract Services                                      |               |                | -                         |   |                                  | 3,750                   | 13,755                  | 17,505                | 124,511             |
| Utilities  |               |                | -                         |   |                                  |                         |                         | -                     | 97,054              |
| Departmental Expenses                                  |               | 3,595          | 3,595                     |   |                                  | 1,200                   | 6,926                   | 8,126                 | 774,077             |
| Instructional & Other                                  |               |                | -                         |   |                                  |                         |                         | -                     | 28,996              |
| Materials  |               |                | -                         |   |                                  |                         |                         | -                     | -                   |
| Maintenance & Repair                                   |               |                | -                         |   |                                  |                         |                         | -                     | 4,256               |
| Insurance/Risk Mgmt                                    |               |                | -                         |   |                                  |                         |                         | -                     | -                   |
| Exemptions and Waivers                                 |               |                | -                         |   |                                  | 650                     |                         | 650                   | 650                 |
| Transfer   |               |                | -                         |   |                                  |                         |                         | -                     | -                   |
| Capital Outlay   |               |                | -                         |   |                                  |                         |                         | -                     | -                   |
| <b>Total Expense</b>                                   | <b>7,497</b>  | <b>641,841</b> | <b>649,338</b>            | <b>-</b>                                      | <b>6,321</b>                     | <b>72,000</b>           | <b>77,985</b>           | <b>156,306</b>        | <b>2,102,257</b>    |
| <b>Contribution to Fund Balance</b>                    | <b>15,836</b> | <b>115,354</b> | <b>131,190</b>            | <b>5,720</b>                                  | <b>(6,321)</b>                   | <b>392,736</b>          | <b>271,617</b>          | <b>663,752</b>        | <b>1,025,350</b>    |
| <b>Auxiliary Fund Balance - Intl, Committed, Total</b> |               |                | <b>\$ 1,863,885</b>       | <b>\$ 12,930</b>                              | <b>\$ 287,706</b>                | <b>\$ 1,362,014</b>     | <b>\$ 1,250,564</b>     | <b>\$ 2,913,214</b>   | <b>\$ 7,036,240</b> |

**HOUSTON COMMUNITY COLLEGE**  
**FY 2014-15 Adjusted Budget by Colleges**  
**as of October 31, 2014**

| <b>Budgeted Expenditures</b>      | <b>CENTRAL</b>       | <b>NORTH WEST</b>    | <b>NORTH EAST</b>    | <b>SOUTH WEST</b>    | <b>SOUTH EAST</b>    | <b>COLEMAN</b>       | <b>EXTENDED LEARNING</b> | <b>SYSTEM</b>         | <b>Grand Total</b>    |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|-----------------------|-----------------------|
| Salary                            | \$ 24,999,505        | \$ 26,288,834        | \$ 19,607,022        | \$ 27,397,163        | \$ 16,026,385        | \$ 12,398,942        | \$ 10,397,403            | \$ 46,277,237         | \$ 183,392,491        |
| Employee Benefits                 | -                    | -                    | -                    | -                    | -                    | -                    | -                        | 20,180,691            | 20,180,691            |
| Supplies & Gen                    | 266,889              | 324,337              | 214,405              | 287,943              | 248,555              | 303,049              | 163,570                  | 3,991,611             | 5,800,359             |
| Travel                            | 108,715              | 117,418              | 39,338               | 72,992               | 61,844               | 121,262              | 66,444                   | 613,342               | 1,201,355             |
| Marketing Costs                   | 23,351               | 43,642               | 82,921               | 26,012               | 86,677               | 35,823               | 165,287                  | 1,000,218             | 1,463,931             |
| Rentals & Leases                  | 1,920                | 92,660               | 958,066              | 534,141              | 79,517               | 467,379              | 25,327                   | 362,884               | 2,521,894             |
| Insurance/Risk Mgmt               | 794                  | 168                  | -                    | 154                  | -                    | -                    | -                        | 7,263,077             | 7,264,193             |
| Contracted Services               | 327,925              | 251,530              | 77,034               | 52,472               | 124,097              | 437,014              | 20,992                   | 21,799,524            | 23,090,588            |
| Utilities                         | 5,125                | -                    | 4,600                | 362                  | -                    | -                    | -                        | 10,282,281            | 10,292,368            |
| Other Departmental Expenses       | 77,784               | 39,560               | 80,793               | 55,130               | 73,890               | 113,285              | 38,623                   | 1,814,615             | 2,293,680             |
| Instructional And Other Materials | 474,294              | 179,919              | 163,279              | 255,603              | 67,083               | 320,252              | 708,260                  | 8,186,718             | 10,355,408            |
| Maintenance and Repair            | 127,195              | 29,496               | 52,168               | 45,325               | 18,250               | 87,533               | 121,603                  | 811,985               | 1,293,555             |
| Transfers/Debt                    | -                    | 864,206              | 5,640,442            | 1,250,001            | -                    | -                    | -                        | 24,775,338            | 32,529,987            |
| Contingency                       | 571,081              | 511,527              | 47,708               | 29,923               | 363,338              | 28,376               | 230,724                  | 1,172,519             | 2,955,196             |
| Capital Outlay                    | 846,480              | 106,950              | 59,377               | 96,481               | 28,259               | 41,670               | 7,500                    | 874,054               | 2,060,771             |
| <b>Total</b>                      | <b>\$ 27,831,058</b> | <b>\$ 28,850,247</b> | <b>\$ 27,027,153</b> | <b>\$ 30,103,702</b> | <b>\$ 17,177,895</b> | <b>\$ 14,354,585</b> | <b>\$ 11,945,733</b>     | <b>\$ 149,406,094</b> | <b>\$ 306,696,467</b> |

**Houston Community College**  
**Balance Sheet By Fund**  
**For Month Ended October 31, 2014**

|  | <u>CURRENT &amp;<br/>LOAN FUNDS<sup>1</sup></u> | <u>PLANT &amp; BOND<br/>FUNDS<sup>2</sup></u> | <u>Total All Funds</u>         |
|--|---|---|--------------------------------|
| <b>ASSETS</b>                                |   |   |                                |
| Current Assets:                              |   |   |                                |
| Cash & cash equivalents                      | \$ 110,627,973                                  | \$ 27,520,709                                 | \$ 138,148,681                 |
| Restricted cash & cash equivalents           | 8,115,270                                       | -   | 8,115,270                      |
| Short term Investments                       | -   | -   | -                              |
| Accounts/Other receivable (net)              | 20,981,611                                      | 2,436,535                                     | 23,418,146                     |
| Deferred charges                             | 220,537   | -   | 220,537                        |
| Prepays                                      | 144,251   | -   | 144,251                        |
| Total Current Assets                         | <u>140,089,642</u>                              | <u>29,957,243</u>                             | <u>170,046,885</u>             |
| Non-current Assets:                          |   |   |                                |
| Restricted cash & cash equivalents           | -   | 298,078,890                                   | 298,078,890                    |
| Restricted long-term investments             | -   | 104,611,948                                   | 104,611,948                    |
| Long-term investments                        | 6,823,879                                       | -   | 6,823,879                      |
| Capital Assets, net                          | -   | 842,229,296                                   | 842,229,296                    |
| Total Non-current Assets                     | <u>6,823,879</u>                                | <u>1,244,920,134</u>                          | <u>1,251,744,013</u>           |
| <b>Total Assets</b>                          | <u><u>\$ 146,913,521</u></u>                    | <u><u>\$ 1,274,877,377</u></u>                | <u><u>\$ 1,421,790,898</u></u> |
| <b>LIABILITIES</b>                           |   |   |                                |
| Current Liabilities:                         |   |   |                                |
| Accounts payable                             | 9,045,204                                       | 3,783   | 9,048,987                      |
| Accrued liabilities                          | 12,425  | 1,416,571                                     | 1,428,996                      |
| Compensated absences                         | 2,357,551                                       | -   | 2,357,551                      |
| Funds held for others                        | 626,239   | 189,209                                       | 815,448                        |
| Deferred revenue                             | 1,279,201                                       | 107,841                                       | 1,387,042                      |
| Notes payable-current portion                | -   | 7,785,000                                     | 7,785,000                      |
| Bonds payable-current portion                | -   | 20,285,000                                    | 20,285,000                     |
| Capital lease obligations-current            | -   | -   | -                              |
| Total Current Liabilities                    | <u>13,320,620</u>                               | <u>29,787,404</u>                             | <u>43,108,024</u>              |
| Non-current Liabilities:                     |   |   |                                |
| Deposits                                     | -   | -   | -                              |
| Notes payable                                | -   | 161,141,738                                   | 161,141,738                    |
| Bonds payable                                | -   | 742,650,193                                   | 742,650,193                    |
| Capital lease obligations                    | -   | 102,299,058                                   | 102,299,058                    |
| Total Non-current Liabilities                | <u>-</u>  | <u>1,006,090,989</u>                          | <u>1,006,090,989</u>           |
| <b>Total Liabilities</b>                     | <u><u>\$ 13,320,620</u></u>                     | <u><u>\$ 1,035,878,393</u></u>                | <u><u>\$ 1,049,199,013</u></u> |
| <b>Fund Balance-</b>                         |   |   |                                |
| <b>August 31, 2014 Unaudited</b>             | 116,294,199                                     | 240,087,895                                   | 356,382,094                    |
| Revenues Over Expenditures                   |   |   |                                |
| Unrestricted                                 | 14,381,049                                      |   | 14,381,049                     |
| Restricted                                   | 2,917,653                                       |   | 2,917,653                      |
| Net Investment in Plant                      |   | (1,088,911)                                   | (1,088,911)                    |
| <b>Total Fund Balances, Unaudited</b>        | <u><u>\$ 133,592,902</u></u>                    | <u><u>\$ 238,998,984</u></u>                  | <u><u>\$ 372,591,885</u></u>   |
| <b>Total Liabilities &amp; Fund Balances</b> | <u><u>\$ 146,913,521</u></u>                    | <u><u>\$ 1,274,877,377</u></u>                | <u><u>\$ 1,421,790,898</u></u> |

<sup>1</sup> Includes Unrestricted, Restricted, Loan & Endowment, Scholarship, Agency and Auxiliary Funds.

<sup>2</sup> Includes Unexpended Plant, Retirement of Debt and Investment in Plant Funds.

# Houston Community College

## Exemptions & Waivers

Through October 31, 2014

| Account                           | FY 2013-14              |   | FY 2014-15                                  |
|-----------------------------------|-------------------------|---|---|
|                                   | End of Year<br>Activity | Year-to-Date<br>Activity thru<br>10/31/2013 | Year-to-Date<br>Activity thru<br>10/31/2014 |
| <b>Tuition</b>                    |                         |   |   |
| <b>Budget:</b>                    |                         |   |   |
| Adjusted Budget FY 2014-15, Net   |                         |   | \$ 41,453,277                               |
| <b>Revenues Received:</b>         |                         |   |   |
| Tuition                           | 45,771,753              | 19,843,532                                  | 19,938,868                                  |
| <b>Waivers &amp; Exemptions:</b>  |                         |   |   |
| Dual Credit                       | (4,931,925)             | (2,090,084)                                 | (2,062,275)                                 |
| Other                             | (2,100,332)             | (956,982)                                   | (789,597)                                   |
| Total Waivers & Exemptions        | (7,032,257)             | (3,047,066)                                 | (2,851,872)                                 |
| <b>Total Tuition Revenue, Net</b> | <b>\$ 38,739,497</b>    | <b>\$ 16,796,466</b>                        | <b>\$ 17,086,996</b>                        |

|                                      |                     |                     |                     |
|--------------------------------------|---------------------|---------------------|---------------------|
| <b>Tuition - Extended Learning</b>   |                     |                     |                     |
| <b>Budget:</b>                       |                     |                     |                     |
| Budget FY 2013-14, Net               |                     |                     | \$ 6,565,665        |
| <b>Revenues Received:</b>            |                     |                     |                     |
| Tuition                              | 8,931,465           | 2,486,385           | 3,496,881           |
| <b>Waivers &amp; Exemptions:</b>     |                     |                     |                     |
| Corrections                          | (2,021,386)         | (479,081)           | (428,016)           |
| <b>Total EL Tuition Revenue, Net</b> | <b>\$ 6,910,079</b> | <b>\$ 2,007,304</b> | <b>\$ 3,068,865</b> |

| Exemptions & Waivers                        | FY 2013-14              |   | FY 2014-15                                  |  |
|---|-------------------------|---|---|--|
|   | End of Year<br>Activity | Year-to-Date<br>Activity thru<br>10/31/2013 | Year-to-Date<br>Activity thru<br>10/31/2014 | Actuals %<br>Inc/(Dec)YTD<br>vs. Prior YTD |
| Dept of Corrections                         | \$ 2,021,386            | \$ 479,081                                  | \$ 428,016                                  | -10.7%                                     |
| Dual Credit Waiver                          | 4,931,925               | 2,090,084                                   | 2,062,275                                   | -1.3%                                      |
| <b>Other:</b>                               |                         |   |   |  |
| Employee Fee Exemptions                     | 69,909                  | 32,070                                      | 24,997                                      | -22.1%                                     |
| Firemen                                     | 26,082                  | 8,389                                       | 6,781                                       | -19.2%                                     |
| Hazelwood                                   | 1,416,167               | 667,429                                     | 445,632                                     | -33.2%                                     |
| Deaf & Blind                                | 207,012                 | 93,920                                      | 78,333                                      | -16.6%                                     |
| High Ranking Hi SCH Grad                    | 1,240                   | 558   | 1,235                                       | 121.3%                                     |
| Child of Disabled Vet ETC                   | 285                     | -   | 5,086                                       | 0.0%                                       |
| Nonres Teach/Research Asst                  | 6,372                   | 2,655                                       | 2,655                                       | 0.0%                                       |
| Nonres Competitive Scholar                  | 11,346                  | 4,266                                       | 3,443                                       | -19.3%                                     |
| Senior Citizens                             | 15,532                  | 7,619                                       | 6,660                                       | -12.6%                                     |
| Misc Tuition/Fees Waivers                   | 6,576                   | -   | -   | 0.0%                                       |
| Scholarship Distribution                    | 10,000                  | -   | -   | 0.0%                                       |
| A VISA Waiver (Non-Alien Waiver)            | -                       | -   | 888   | 0.0%                                       |
| Refugee Waiver                              | 183                     | 183   | -   | 0.0%                                       |
| Foster Children-Resident                    | 300,508                 | 130,525                                     | 129,699                                     | -0.6%                                      |
| Undocumented Students                       | 11,383                  | 7,378                                       | 2,909                                       | 0.0%                                       |
| TX Tomorrow Waiver                          | 2,912                   | -   | 2,788                                       | 0.0%                                       |
| Surviving Spouse/Children                   | 2,120                   | 2,120                                       | -   | 0.0%                                       |
| Peace Officer Exemption                     | 3,655                   | (130)                                       | 186   | -243.1%                                    |
| Early College High School                   | -                       | -   | 60,218                                      | 0.0%                                       |
| Adopted Student Waiver                      | -                       | -   | 18,087                                      | 0.0%                                       |
| Stipends                                    | 3,000                   | -   | -   | 0.0%                                       |
| Scholars Costs Funded by State              | 6,050                   | -   | -   | 0.0%                                       |
| Total Other Exemptions                      | 2,100,332               | 956,982                                     | 789,597                                     | -17.5%                                     |
| <b>Grand Total Exemptions &amp; Waivers</b> | <b>\$ 9,053,643</b>     | <b>\$ 3,526,147</b>                         | <b>\$ 3,279,888</b>                         | <b>-7.0%</b>                               |

# ACTION ITEM

Meeting Date: January 15, 2015

Committee: *Facilities and Finance*

| ITEM NO. | ITEM TITLE   | PRESENTER                                  |
|----------|--|--|
| <b>6</b> | <b>Monthly Financial Statement and Budget Review for November 2014</b> | <b>Dr. Cesar Maldonado<br/>Teri Zamora</b> |

## RECOMMENDATION

Accept the Financial Statement for the month of November, 2014.

## COMPELLING REASON/RATIONALE

The monthly report advises the Board on the status of the finances of the college.

This report provides information related to the various funds of the college, including fund balances, comparison to previous year and comparison to budget.

## FISCAL IMPACT

Awareness and review of financial information throughout the year helps to inform decision making, and allows for mid-year adjustments, as needed.

## LEGAL REQUIREMENT

N/A

## STRATEGIC GOAL ALIGNMENT

*Strategic Initiative:* Support Innovation

Attachment Title(s): **Financial Statement - November 2014**

This item is applicable to the following:

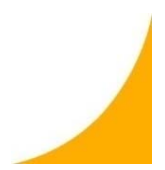
Central     Coleman     Northeast     Northwest     Southeast     Southwest     3100



# Summary Operating Statements

For the Period  
September 1, 2014 - November 30, 2014  
For the Meeting of the Board of Trustees - January 15, 2015

for  
Houston Community College System  
&  
Houston Community College Public Facility Corporation



# Table of Contents

For the Period September 1, 2014 - November 30, 2014

## Houston Community College System

|                           |  |   |
|---------------------------|--|---|
| <b>Summary</b>            | Summary of Financial Statements          | 1 |
| <b>Fund Balances</b>      | Fund Balance Statement                   | 2 |
| <b>Operating Summary</b>  | HCCS Unrestricted Revenue & Expenditures | 3 |
| <b>Auxiliary</b>          | Sources and Uses of Auxiliary Funds      | 4 |
| <b>Budgets</b>            | Adjusted Budgets by Division             | 6 |
| <b>Balance Sheet</b>      | Balance Sheet by Fund                    | 7 |
| <b>Exemptions/Waivers</b> | Exemptions & Waivers Detail              | 8 |

**Houston Community College System**  
**Summary of Financial Statements**  
**As of November 30, 2014**

In the Unrestricted Fund as of November 30, 2014, total revenue received is \$87.9 million. This represents 29.4% of budgeted annual revenues of \$298.7 million. Expenses total \$72.8 million to date; which is 23.7% of the total expense budget of \$306.7 million. Compared with the same time last year, revenue shows a 2% increase, and expenses are 4% lower than the prior year. Actual Net revenue is \$15 million to-date. That translates into a like amount increase in fund balance.

Tuition and fee revenue for Extended Learning shows a 41.7% increase due partially to an increase in enrollment and also largely to a differential category fee created for out-of-state and international students taking non-credit courses.

Salaries increased 5%. This increase is due namely to an across the board salary increases of 2% for full-time employees and an increase in part-time faculty salary rates.

Expenses related to supplies, instruction and other materials, and capital outlay have decreased namely due to the change in practice regarding purchase order rolls. Purchase orders in the current unrestricted fund will no longer roll into the next year. Commitments that extend across fiscal years will be set up during budget planning and presented for approval in the related year budget.



**HOUSTON COMMUNITY COLLEGE SYSTEM**  
**Unaudited Fund Balances and Activities - All Funds**  
**as of November 30, 2014**

|  | Unrestricted          | Restricted          | Auxiliary           | Loan &<br>Endowments | Scholarship      | Agency      | Unexpended<br>Plant | Capital and<br>Technology | Retirement of<br>Debt | Investment in<br>Plant | Public Facility<br>Corp. | Grand Total           |
|--|-----------------------|---------------------|---------------------|----------------------|------------------|-------------|---------------------|---------------------------|-----------------------|------------------------|--------------------------|-----------------------|
| Fund Balance as of 9/1/2014, Unaudited | \$ 101,072,452        | \$ 8,760,527        | \$ 6,010,890        | \$ 509,932           | \$ -             | \$ (59,601) | \$ 6,255,168        | \$ -                      | \$ 12,077,727         | \$ 221,755,000         | \$ (5,898,375)           | \$ 350,483,719        |
| <b>Revenues</b>                        | 87,892,460            | 10,228,645          | 4,532,549           | -                    | 46,734,921       | -           | 985,894             | -                         | 3,770,869             | -                      | 215                      | 154,145,554           |
| <b>Expenses</b>                        |                       |                     |                     |                      |                  |             |                     |                           |                       |                        |                          |                       |
| Salaries                               | 47,367,128            | 1,459,698           | 1,189,568           | -                    | 919,591          | -           | 55,598              | -                         | -                     | -                      | -                        | 50,991,583            |
| Employee Benefits                      | 4,823,907             | 3,551,518           | 249,261             | -                    | 298              | -           | 12,575              | -                         | -                     | -                      | -                        | 8,637,560             |
| Supplies & General Exp                 | 932,099               | 44,372              | 168,580             | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 1,145,050             |
| Travel                                 | 169,458               | 82,815              | 27,260              | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 279,533               |
| Marketing Costs                        | 170,023               | 1,965               | -                   | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 171,988               |
| Rentals & Leases                       | 445,238               | 1,920               | 18,467              | -                    | -                | -           | 1,919               | -                         | -                     | -                      | -                        | 467,545               |
| Insurance/Risk Mgmt                    | 6,376,167             | 1,953               | 462                 | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 6,378,582             |
| Contracted Services                    | 3,309,628             | 776,668             | 271,376             | -                    | -                | -           | 3,858               | -                         | 33,571                | -                      | -                        | 4,395,101             |
| Utilities                              | 1,791,167             | -                   | 105,127             | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 1,896,294             |
| Other Departmental Expenses            | 365,083               | 38,285              | 1,037,181           | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 1,440,549             |
| Instructional and Other Materials      | 2,801,984             | 45,092              | 53,335              | -                    | -                | -           | -                   | -                         | -                     | -                      | -                        | 2,900,410             |
| Maintenance and Repair                 | 116,976               | 124,576             | 4,392               | -                    | 73,692           | -           | 71,256              | -                         | -                     | -                      | -                        | 390,892               |
| Transfers (In)/Out*                    | 3,719,012             | 4,250,000           | -                   | -                    | (1,242,710)      | -           | 2,000,000           | (8,250,000)               | (476,302)             | -                      | -                        | 0                     |
| Debt                                   | 38,054                | -                   | -                   | -                    | -                | -           | -                   | -                         | 3,415,483             | -                      | 590,785                  | 4,044,322             |
| Capital Outlay                         | 395,851               | 199,975             | -                   | -                    | -                | -           | 3,823,435           | 83,004                    | -                     | -                      | -                        | 4,502,265             |
| Depreciation                           | -                     | -                   | -                   | -                    | -                | -           | -                   | -                         | -                     | 4,880,200              | -                        | 4,880,200             |
| Scholarship Distribution               |                       |                     |                     |                      | 46,971,122       |             |                     |                           |                       |                        |                          | 46,971,122            |
| Total Expenses                         | 72,821,776            | 10,578,836          | 3,125,009           | -                    | 46,721,994       | -           | 5,968,642           | (8,166,996)               | 2,972,752             | 4,880,200              | 590,785                  | 139,492,997           |
| <b>NET REVENUE/(EXPENSES)</b>          | 15,070,684            | (350,191)           | 1,407,541           | -                    | 12,927           | -           | (4,982,747)         | 8,166,996                 | 798,117               | (4,880,200)            | (590,570)                | 14,652,557            |
| <b>Fund Balance Entries</b>            |                       | -                   |                     |                      |                  | 59,601      | 2,304,043           | -                         |                       | 988,126                |                          | 3,351,771             |
| <b>Fund Balance as of 11/30/2014</b>   | <b>\$ 116,143,137</b> | <b>\$ 8,410,336</b> | <b>\$ 7,418,430</b> | <b>\$ 509,932</b>    | <b>\$ 12,927</b> | <b>\$ -</b> | <b>\$ 3,576,464</b> | <b>\$ 8,166,996</b>       | <b>\$ 12,875,844</b>  | <b>\$ 217,862,927</b>  | <b>\$ (6,488,944)</b>    | <b>\$ 368,488,047</b> |

\*Transfers include student revenue bond payment funds, scholarship matching funds, and transfers to Unexpended Plant and Capital and Technology Funds

**HOUSTON COMMUNITY COLLEGE SYSTEM**  
**Comparison to Budget and Comparison to Previous Fiscal Year**  
**as of November 30, 2014**  
**25% of Year Expended**

**HCCS CURRENT UNRESTRICTED**

|   | Year-to-Date Actuals<br>Thru November 30,<br>2014 |                       |              | Actuals as a %<br>of Budget | Year-to-Date Actuals<br>Thru November 30,<br>2014 |                     | Year-to-Date Actuals<br>Thru November 30,<br>2013 | Increase (Decrease)<br>FY2015 Compared to<br>FY2014 | % Increase<br>(Decrease) |
|---|---|-----------------------|--------------|-----------------------------|---|---------------------|---|---|--------------------------|
| <b>REVENUES</b>                                 |   |                       |              |                             |   |                     |   |   |                          |
| State Appropriations                            | \$ 23,164,892                                     | \$ 69,202,364         | 33.5%        | \$ 23,164,892               | \$ 23,490,243                                     | \$ (325,351)        | -1.4%   |   |                          |
| Ad Valorem Taxes                                | 1,977,073   | 114,968,081           | 1.7%         | 1,977,073                   | 2,581,543   | (604,470)           | -23.4%  |   |                          |
| Tuition, Net                                    | 22,731,330  | 40,308,204            | 56.4%        | 22,731,330                  | 21,734,242  | 997,087             | 4.6%  |   |                          |
| Fees  | 35,999,988  | 64,784,694            | 55.6%        | 35,999,988                  | 34,937,703  | 1,062,285           | 3.0%  |   |                          |
| Other Local Income                              | 544,789   | 2,247,796             | 24.2%        | 544,789                     | 607,869   | (63,080)            | -10.4%  |   |                          |
| Tuition & Fee, Net                              | 3,295,341   | 6,565,665             | 50.2%        | 3,295,341                   | 2,325,855   | 969,486             | 41.7%   |   |                          |
| -- Extended Learning                            |   |                       |              |                             |   |                     |   |   |                          |
| Indirect Cost Revenues, Grant                   | 179,048   | 619,663               | 28.9%        | 179,048                     | 154,912   | 24,137              | 15.6%   |   |                          |
| <b>Total Revenues</b>                           | <b>87,892,460</b>                                 | <b>298,696,467</b>    | <b>29.4%</b> | <b>87,892,460</b>           | <b>85,832,367</b>                                 | <b>2,060,093</b>    | <b>2.4%</b>                                       |   |                          |
| <b>Fund Balance Transfers In</b>                | <b>-</b>  | <b>8,000,000</b>      | <b>0.0%</b>  | <b>-</b>                    | <b>-</b>  | <b>-</b>            | <b>0.0%</b>                                       |   |                          |
| <b>Total Revenues and Fund Balance Transfer</b> | <b>\$ 87,892,460</b>                              | <b>\$ 306,696,467</b> | <b>28.7%</b> | <b>\$ 87,892,460</b>        | <b>\$ 85,832,367</b>                              | <b>\$ 2,060,093</b> | <b>2.4%</b>                                       |   |                          |
| <b>EXPENSES</b>                                 |   |                       |              |                             |   |                     |   |   |                          |
| Salaries  | 47,367,128  | 182,117,639           | 26.0%        | 47,367,128                  | 44,883,275  | 2,483,853           | 5.5%  |   |                          |
| Employee Benefits                               | 4,823,907   | 20,180,691            | 23.9%        | 4,823,907                   | 5,811,553   | (987,646)           | -17.0%  |   |                          |
| Supplies Gen Exp                                | 932,099   | 5,746,542             | 16.2%        | 932,099                     | 1,339,388   | (407,289)           | -30.4%  |   |                          |
| Travel  | 169,458   | 1,187,197             | 14.3%        | 169,458                     | 261,821   | (92,363)            | -35.3%  |   |                          |
| Marketing Costs                                 | 170,023   | 1,428,931             | 11.9%        | 170,023                     | 259,650   | (89,626)            | -34.5%  |   |                          |
| Rental & Leases                                 | 445,238   | 2,500,884             | 17.8%        | 445,238                     | 554,421   | (109,183)           | -19.7%  |   |                          |
| Insurance/Risk Mgmt                             | 6,376,167   | 7,264,193             | 87.8%        | 6,376,167                   | 6,465,876   | (89,709)            | -1.4%   |   |                          |
| Contract Services                               | 3,309,628   | 22,749,267            | 14.5%        | 3,309,628                   | 4,738,218   | (1,428,589)         | -30.2%  |   |                          |
| Utilities                                       | 1,791,167   | 10,292,368            | 17.4%        | 1,791,167                   | 1,561,687   | 229,480             | 14.7%   |   |                          |
| Other Departmental Expenses                     | 365,083   | 2,294,684             | 15.9%        | 365,083                     | 425,793   | (60,710)            | -14.3%  |   |                          |
| Instructional & Other Materials                 | 2,801,984   | 10,341,413            | 27.1%        | 2,801,984                   | 2,441,634   | 360,350             | 14.8%   |   |                          |
| Maintenance & Repair                            | 116,976   | 1,294,473             | 9.0%         | 116,976                     | 368,395   | (251,419)           | -68.2%  |   |                          |
| Transfers/Debt                                  | 3,757,066   | 32,529,987            | 11.5%        | 3,757,066                   | 5,117,264   | (1,360,197)         | -26.6%  |   |                          |
| Contingency                                     | -   | 4,407,323             | 0.0%         | -                           | -   | -                   | 0.0%  |   |                          |
| Capital Outlay                                  | 395,851   | 2,360,875             | 16.8%        | 395,851                     | 1,888,556   | (1,492,706)         | -79.0%  |   |                          |
| <b>Total Expenses</b>                           | <b>\$ 72,821,776</b>                              | <b>\$ 306,696,467</b> | <b>23.7%</b> | <b>\$ 72,821,776</b>        | <b>\$ 76,117,530</b>                              | <b>(3,295,755)</b>  | <b>-4.3%</b>                                      |   |                          |
| <b>NET REVENUE/(EXPENSES)</b>                   | <b>\$ 15,070,684</b>                              | <b>\$ -</b>           | <b>0.0%</b>  | <b>\$ 15,070,684</b>        | <b>\$ 9,714,837</b>                               | <b>\$ 5,355,848</b> | <b>55.1%</b>                                      |   |                          |

# HOUSTON COMMUNITY COLLEGE SYSTEM

## Auxiliary Budget By Fund as of November 30, 2014

### Auxiliary Funds - Uncommitted Portion

|   | Main Leasing     | Misc. Auxiliary * | Foundation      | Marketing        | Bookstore Commission | International Student Services | Cafe Club NEO 3100 Main | Scholarships | Subtotal Uncommitted       |
|---|------------------|-------------------|-----------------|------------------|----------------------|--------------------------------|-------------------------|--------------|----------------------------|
| <b>Fund Balance – September 1, 2014</b>             |                  |                   |                 |                  |                      |                                |                         |              | <b>\$ 2,028,733</b>        |
| <b>FY2015</b>                                       |                  |                   |                 |                  |                      |                                |                         |              |                            |
| Revenue   | 1,626,265        | 116,203           | -               | -                | 407,698              | -                              | 139,694                 | -            | <u>2,289,861</u>           |
| Salaries  | 56,689           | 107,070           | 25,953          |                  |                      | 82,871                         | 59,810                  |              | 332,394                    |
| Benefits  | 13,953           | 27,497            | 5,985           |                  |                      | 19,600                         | 14,214                  |              | 81,248                     |
| Supplies Gen Exp                                    | 7,856            | 14,850            | 175             |                  |                      |                                | 1,192                   |              | 24,073                     |
| Travel  |                  | 2,341             | 1,435           |                  |                      |                                |                         |              | 3,776                      |
| Marketing Costs                                     |                  |                   |                 |                  |                      |                                |                         |              | -                          |
| Rental & Leases                                     | 2,042            | 12,525            |                 |                  |                      |                                |                         |              | 14,567                     |
| Contract Services                                   | 122,943          | 65,713            | 5,520           |                  |                      |                                | 823                     |              | 194,999                    |
| Utilities   | 105,127          |                   |                 |                  |                      |                                |                         |              | 105,127                    |
| Departmental Expenses                               |                  | 71,739            |                 | 948,512          |                      | 4,120                          |                         |              | 1,024,370                  |
| Instructional & Other                               | 600              |                   |                 |                  |                      |                                | 52,735                  |              | 53,335                     |
| Materials   |                  |                   |                 |                  |                      |                                |                         |              |                            |
| Maintenance & Repair                                |                  | 3,515             |                 |                  |                      |                                | 877                     |              | 4,392                      |
| Insurance/Risk Mgmt                                 |                  |                   |                 |                  |                      |                                |                         |              | -                          |
| Exemptions and Waivers                              |                  |                   |                 |                  |                      |                                |                         |              | -                          |
| Transfer/Debt                                       |                  |                   |                 |                  |                      |                                |                         |              | -                          |
| Capital Outlay                                      |                  |                   |                 |                  |                      |                                |                         |              | -                          |
| <b>Total Expense</b>                                | <u>309,210</u>   | <u>305,251</u>    | <u>39,068</u>   | <u>948,512</u>   | <u>-</u>             | <u>106,591</u>                 | <u>129,651</u>          | <u>-</u>     | <u>1,838,282</u>           |
| <b>Contribution to Fund Balance</b>                 | <u>1,317,055</u> | <u>(189,047)</u>  | <u>(39,068)</u> | <u>(948,512)</u> | <u>407,698</u>       | <u>(106,591)</u>               | <u>10,044</u>           | <u>-</u>     | <u>451,579</u>             |
| <b>Auxiliary Fund Balance - Uncommitted Portion</b> |                  |                   |                 |                  |                      |                                |                         |              | <u><u>\$ 2,480,312</u></u> |

\* Expenditures in this category include mailroom, child day care, Minority Male Initiative, Govt. Relation, Mobile Go, etc.

# HOUSTON COMMUNITY COLLEGE SYSTEM

## Auxiliary Budget By Fund as of November 30, 2014

### Auxiliary Funds - International and Committed Portions

|  | International |                |                           | Committed                                     |                                  |                         |                         |                       | Total               |
|--|---------------|----------------|---------------------------|---|----------------------------------|-------------------------|-------------------------|-----------------------|---------------------|
|  | Saigon Tech   | Qatar          | Subtotal<br>International | Minority<br>Business<br>Development<br>Agency | Student<br>Vending<br>Commission | Student<br>Activity Fee | Student<br>Athletic Fee | Subtotal<br>Committed | Total Auxiliary     |
| <b>Fund Balance –<br/>September 1, 2014</b>            |               |                | <b>\$ 1,732,695</b>       | <b>\$ 7,210</b>                               | <b>\$ 294,027</b>                | <b>\$ 969,278</b>       | <b>\$ 978,947</b>       | <b>\$ 2,249,462</b>   | <b>\$ 6,010,890</b> |
| <b>FY2015</b>  |               |                |                           |   |                                  |                         |                         |                       |                     |
| Revenue  | 23,333        | 1,095,340      | 1,118,673                 | 7,794   | 28,000                           | 623,218                 | 466,811                 | 1,125,823             | 4,534,356           |
| Salaries   |               | 791,255        | 791,255                   |   | 1,300                            | 14,967                  | 49,652                  | 65,919                | 1,189,568           |
| Benefits   |               | 155,866        | 155,866                   |   |                                  | 69                      | 12,078                  | 12,148                | 249,261             |
| Supplies Gen Exp                                       | 90            | 120            | 210                       |   | 7,579                            | 121,177                 | 15,540                  | 144,296               | 168,580             |
| Travel   | 8,115         |                | 8,115                     |   |                                  | 8,185                   | 7,184                   | 15,369                | 27,260              |
| Marketing Costs  |               |                | -                         |   |                                  |                         |                         | -                     | -                   |
| Rental & Leases  |               |                | -                         |   |                                  |                         | 3,900                   | 3,900                 | 18,467              |
| Contract Services                                      |               | 36,000         | 36,000                    |   |                                  | 12,291                  | 28,086                  | 40,377                | 271,376             |
| Utilities  |               |                | -                         |   |                                  |                         |                         | -                     | 105,127             |
| Departmental Expenses                                  |               | 3,595          | 3,595                     |   |                                  | 2,289                   | 6,926                   | 9,215                 | 1,037,181           |
| Instructional & Other                                  |               |                | -                         |   |                                  |                         |                         | -                     | 53,335              |
| Materials  |               |                | -                         |   |                                  |                         |                         | -                     | 4,392               |
| Maintenance & Repair                                   |               |                | -                         |   |                                  |                         |                         | -                     | 462                 |
| Insurance/Risk Mgmt                                    |               |                | -                         |   |                                  |                         | 462                     | 462                   | 462                 |
| Exemptions and Waivers                                 |               |                | -                         |   |                                  | 1,807                   |                         | 1,807                 | 1,807               |
| Transfer   |               |                | -                         |   |                                  |                         |                         | -                     | -                   |
| Capital Outlay   |               |                | -                         |   |                                  |                         |                         | -                     | -                   |
| <b>Total Expense</b>                                   | <b>8,205</b>  | <b>986,836</b> | 995,041                   | -   | 8,879                            | 160,785                 | 123,829                 | 293,493               | 3,126,816           |
| <b>Contribution to Fund Balance</b>                    | <b>15,128</b> | <b>108,504</b> | <b>123,632</b>            | 7,794   | 19,121                           | 462,433                 | 342,982                 | 832,330               | <b>1,407,541</b>    |
| <b>Auxiliary Fund Balance - Intl, Committed, Total</b> |               |                | <b>\$ 1,856,326</b>       | <b>\$ 15,004</b>                              | <b>\$ 313,148</b>                | <b>\$ 1,431,711</b>     | <b>\$ 1,321,929</b>     | <b>\$ 3,081,792</b>   | <b>\$ 7,418,431</b> |

**HOUSTON COMMUNITY COLLEGE**  
**FY 2014-15 Adjusted Budget by Colleges**  
**as of November 30, 2014**

| <b>Budgeted Expenditures</b>      | <b>CENTRAL</b>       | <b>NORTH WEST</b>    | <b>NORTH EAST</b>    | <b>SOUTH WEST</b>    | <b>SOUTH EAST</b>    | <b>COLEMAN</b>       | <b>EXTENDED LEARNING</b> | <b>SYSTEM</b>         | <b>Grand Total</b>    |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|-----------------------|-----------------------|
| Salary                            | \$ 24,813,125        | \$ 26,262,512        | \$ 19,542,018        | \$ 27,241,577        | \$ 15,986,789        | \$ 12,163,807        | \$ 10,376,973            | \$ 45,730,838         | \$ 182,117,639        |
| Employee Benefits                 | -                    | -                    | -                    | -                    | -                    | -                    | -                        | 20,180,691            | 20,180,691            |
| Supplies & Gen                    | 267,889              | 313,524              | 227,004              | 285,429              | 247,754              | 259,719              | 183,570                  | 3,961,653             | 5,746,542             |
| Travel                            | 108,715              | 117,205              | 39,923               | 72,972               | 61,844               | 111,237              | 66,444                   | 608,857               | 1,187,197             |
| Marketing Costs                   | 23,351               | 43,642               | 80,921               | 26,012               | 86,677               | 25,823               | 145,287                  | 997,218               | 1,428,931             |
| Rentals & Leases                  | 1,920                | 92,650               | 953,566              | 534,141              | 79,517               | 452,379              | 25,327                   | 361,384               | 2,500,884             |
| Insurance/Risk Mgmt               | 794                  | 168                  | -                    | 154                  | -                    | -                    | -                        | 7,263,077             | 7,264,193             |
| Contracted Services               | 327,925              | 251,730              | 95,034               | 52,472               | 124,097              | 365,214              | 20,992                   | 21,511,803            | 22,749,267            |
| Utilities                         | 5,125                | -                    | 4,600                | 362                  | -                    | -                    | -                        | 10,282,281            | 10,292,368            |
| Other Departmental Expenses       | 76,784               | 43,382               | 79,528               | 56,130               | 73,592               | 106,055              | 38,623                   | 1,820,590             | 2,294,684             |
| Instructional And Other Materials | 474,294              | 179,919              | 163,789              | 257,017              | 67,083               | 315,732              | 708,260                  | 8,175,319             | 10,341,413            |
| Maintenance and Repair            | 127,195              | 34,590               | 46,972               | 45,325               | 18,250               | 87,533               | 121,603                  | 813,005               | 1,294,473             |
| Transfers/Debt                    | -                    | 864,206              | 5,640,442            | 1,250,001            | -                    | -                    | -                        | 24,775,338            | 32,529,987            |
| Contingency                       | 571,528              | 504,966              | 51,702               | 29,923               | 362,498              | 178,194              | 230,724                  | 2,477,788             | 4,407,323             |
| Capital Outlay                    | 846,480              | 108,950              | 60,957               | 96,481               | 29,959               | 41,670               | 7,500                    | 1,168,878             | 2,360,875             |
|                                   |                      |                      |                      |                      |                      |                      |                          | 150,128,720           |                       |
| <b>Total</b>                      | <b>\$ 27,645,125</b> | <b>\$ 28,817,444</b> | <b>\$ 26,986,456</b> | <b>\$ 29,947,996</b> | <b>\$ 17,138,060</b> | <b>\$ 14,107,363</b> | <b>\$ 11,925,303</b>     | <b>\$ 300,257,440</b> | <b>\$ 306,696,467</b> |

**Houston Community College**  
**Balance Sheet By Fund**  
**For Month Ended November 30, 2014**

|  | <u>CURRENT &amp;<br/>LOAN FUNDS<sup>1</sup></u> | <u>PLANT &amp; BOND<br/>FUNDS<sup>2</sup></u> | <u>Total All Funds</u>         |
|--|---|---|--------------------------------|
| <b>ASSETS</b>                                |   |   |                                |
| Current Assets:                              |   |   |                                |
| Cash & cash equivalents                      | \$ 100,729,158                                  | \$ 33,522,975                                 | \$ 134,252,133                 |
| Restricted cash & cash equivalents           | 8,192,011                                       | -   | 8,192,011                      |
| Short term Investments                       | -   | -   | -                              |
| Accounts/Other receivable (net)              | 24,120,567                                      | 2,572,544                                     | 26,693,111                     |
| Deferred charges                             | 220,537   | -   | 220,537                        |
| Prepays                                      | 159,381   | -   | 159,381                        |
| Total Current Assets                         | <u>133,421,653</u>                              | <u>36,095,519</u>                             | <u>169,517,173</u>             |
| Non-current Assets:                          |   |   |                                |
| Restricted cash & cash equivalents           | -   | 298,086,808                                   | 298,086,808                    |
| Restricted long-term investments             | -   | 102,273,126                                   | 102,273,126                    |
| Long-term investments                        | 6,874,019                                       | -   | 6,874,019                      |
| Capital Assets, net                          | -   | 841,876,084                                   | 841,876,084                    |
| Total Non-current Assets                     | <u>6,874,019</u>                                | <u>1,242,236,018</u>                          | <u>1,249,110,037</u>           |
| <b>Total Assets</b>                          | <u><u>\$ 140,295,672</u></u>                    | <u><u>\$ 1,278,331,538</u></u>                | <u><u>\$ 1,418,627,209</u></u> |
| <b>LIABILITIES</b>                           |   |   |                                |
| Current Liabilities:                         |   |   |                                |
| Accounts payable                             | 3,927,541                                       | 33,458  | 3,960,998                      |
| Accrued liabilities                          | -   | 1,330,045                                     | 1,330,045                      |
| Compensated absences                         | 2,357,551                                       | -   | 2,357,551                      |
| Funds held for others                        | 634,327   | 189,209                                       | 823,536                        |
| Deferred revenue                             | 909,259   | 107,841                                       | 1,017,100                      |
| Notes payable-current portion                | -   | 7,785,000                                     | 7,785,000                      |
| Bonds payable-current portion                | -   | 20,285,000                                    | 20,285,000                     |
| Capital lease obligations-current            | -   | -   | -                              |
| Total Current Liabilities                    | <u>7,828,677</u>                                | <u>29,730,553</u>                             | <u>37,559,230</u>              |
| Non-current Liabilities:                     |   |   |                                |
| Deposits                                     | -   | -   | -                              |
| Notes payable                                | -   | 161,141,738                                   | 161,141,738                    |
| Bonds payable                                | -   | 742,650,193                                   | 742,650,193                    |
| Capital lease obligations                    | -   | 102,299,058                                   | 102,299,058                    |
| Total Non-current Liabilities                | <u>-</u>  | <u>1,006,090,989</u>                          | <u>1,006,090,989</u>           |
| <b>Total Liabilities</b>                     | <u><u>\$ 7,828,677</u></u>                      | <u><u>\$ 1,035,821,542</u></u>                | <u><u>\$ 1,043,650,218</u></u> |
| <b>Fund Balance-</b>                         |   |   |                                |
| <b>August 31, 2014 Unaudited</b>             | 116,294,199                                     | 240,087,895                                   | 356,382,094                    |
| Revenues Over Expenditures                   |   |   |                                |
| Unrestricted                                 | 16,450,458                                      |   | 16,450,458                     |
| Restricted                                   | (277,663)                                       |   | (277,663)                      |
| Net Investment in Plant                      |   | 2,422,100                                     | 2,422,100                      |
| <b>Total Fund Balances, Unaudited</b>        | <u><u>\$ 132,466,995</u></u>                    | <u><u>\$ 242,509,995</u></u>                  | <u><u>\$ 374,976,990</u></u>   |
| <b>Total Liabilities &amp; Fund Balances</b> | <u><u>\$ 140,295,671</u></u>                    | <u><u>\$ 1,278,331,537</u></u>                | <u><u>\$ 1,418,627,209</u></u> |

<sup>1</sup> Includes Unrestricted, Restricted, Loan & Endowment, Scholarship, Agency and Auxiliary Funds.

<sup>2</sup> Includes Unexpended Plant, Retirement of Debt and Investment in Plant Funds.

# Houston Community College

## Exemptions & Waivers Through November 30, 2014

| Account                           | FY 2013-14              |   | FY 2014-15                                  |
|-----------------------------------|-------------------------|---|---|
|                                   | End of Year<br>Activity | Year-to-Date<br>Activity thru<br>11/30/2013 | Year-to-Date<br>Activity thru<br>11/30/2014 |
| <b>Tuition</b>                    |                         |   |   |
| <b>Budget:</b>                    |                         |   |   |
| Adjusted Budget FY 2014-15, Net   |                         |   | \$ 41,453,277                               |
| <b>Revenues Received:</b>         |                         |   |   |
| Tuition                           | 45,771,753              | 25,798,382                                  | 26,555,181                                  |
| <b>Waivers &amp; Exemptions:</b>  |                         |   |   |
| Dual Credit                       | (4,931,925)             | (2,819,026)                                 | (2,345,745)                                 |
| Other                             | (2,100,332)             | (1,245,114)                                 | (1,478,106)                                 |
| Total Waivers & Exemptions        | (7,032,257)             | (4,064,140)                                 | (3,823,851)                                 |
| <b>Total Tuition Revenue, Net</b> | <b>\$ 38,739,497</b>    | <b>\$ 21,734,242</b>                        | <b>\$ 22,731,330</b>                        |

|                                      |                     |                     |                     |
|--------------------------------------|---------------------|---------------------|---------------------|
| <b>Tuition - Extended Learning</b>   |                     |                     |                     |
| <b>Budget:</b>                       |                     |                     |                     |
| Budget FY 2013-14, Net               |                     |                     | \$ 6,565,665        |
| <b>Revenues Received:</b>            |                     |                     |                     |
| Tuition                              | 8,931,465           | 3,002,036           | 3,898,482           |
| <b>Waivers &amp; Exemptions:</b>     |                     |                     |                     |
| Corrections                          | (2,021,386)         | (676,181)           | (603,141)           |
| <b>Total EL Tuition Revenue, Net</b> | <b>\$ 6,910,079</b> | <b>\$ 2,325,855</b> | <b>\$ 3,295,341</b> |

| Exemptions & Waivers                        | FY 2013-14              |   | FY 2014-15                                  |  | Actuals %<br>Inc/(Dec)YTD<br>vs. PriorYTD |
|---|-------------------------|---|---|--|---|
|   | End of Year<br>Activity | Year-to-Date<br>Activity thru<br>11/30/2013 | Year-to-Date<br>Activity thru<br>11/30/2014 |  |   |
| Dept of Corrections                         | \$ 2,021,386            | \$ 676,181                                  | \$ 603,141                                  |  | -10.8%                                    |
| Dual Credit Waiver                          | 4,931,925               | 2,819,026                                   | 2,345,745                                   |  | -16.8%                                    |
| <b>Other:</b>                               |                         |   |   |  |   |
| Employee Fee Exemptions                     | 69,909                  | 38,138                                      | 27,450                                      |  | -28.0%                                    |
| Firemen                                     | 26,082                  | 8,389                                       | 6,591                                       |  | -21.4%                                    |
| Hazelwood                                   | 1,416,167               | 887,766                                     | 555,015                                     |  | -37.5%                                    |
| Deaf & Blind                                | 207,012                 | 116,419                                     | 108,448                                     |  | -6.8%                                     |
| High Ranking Hi SCH Grad                    | 1,240                   | 558   | 1,235                                       |  | 121.3%                                    |
| Child of Disabled Vet ETC                   | 285                     | -   | 5,086                                       |  | 0.0%                                      |
| Nonres Teach/Research Asst                  | 6,372                   | 2,655                                       | 3,717                                       |  | 40.0%                                     |
| Nonres Competitive Scholar                  | 11,346                  | 6,124                                       | 7,222                                       |  | 17.9%                                     |
| Senior Citizens                             | 15,532                  | 9,166                                       | 7,940                                       |  | -13.4%                                    |
| Misc Tuition/Fees Waivers                   | 6,576                   | 576   | -   |  | 0.0%                                      |
| Scholarship Distribution                    | 10,000                  | -   | -   |  | 0.0%                                      |
| A VISA Waiver (Non-Alien Waiver)            | -                       | -   | 888   |  | 0.0%                                      |
| Refugee Waiver                              | 183                     | 183   | -   |  | 0.0%                                      |
| Foster Children-Resident                    | 300,508                 | 161,494                                     | 151,544                                     |  | -6.2%                                     |
| Undocumented Students                       | 11,383                  | 7,378                                       | 2,909                                       |  | 0.0%                                      |
| TX Tomorrow Waiver                          | 2,912                   | 3,708                                       | 2,788                                       |  | 0.0%                                      |
| Surviving Spouse/Children                   | 2,120                   | 2,120                                       | -   |  | 0.0%                                      |
| Peace Officer Exemption                     | 3,655                   | 440   | 186   |  | -57.7%                                    |
| Early College High School                   | -                       | -   | 567,762                                     |  | 0.0%                                      |
| Adopted Student Waiver                      | -                       | -   | 29,325                                      |  | 0.0%                                      |
| Stipends                                    | 3,000                   | -   | -   |  | 0.0%                                      |
| Scholars Costs Funded by State              | 6,050                   | -   | -   |  | 0.0%                                      |
| Total Other Exemptions                      | 2,100,332               | 1,245,114                                   | 1,478,106                                   |  | 18.7%                                     |
| <b>Grand Total Exemptions &amp; Waivers</b> | <b>\$ 9,053,643</b>     | <b>\$ 4,740,321</b>                         | <b>\$ 4,426,992</b>                         |  | <b>-6.6%</b>                              |

# REPORT ITEM

Meeting Date: January 15, 2015

Committee: *Facilities and Finance*

| ITEM NO. | ITEM TITLE   | PRESENTER                                    |
|----------|--|--|
| <b>7</b> | <b>Update on Bond Capital Improvement Plan (CIP) Related Matters</b> | <b>Dr. Cesar Maldonado<br/>Charles Smith</b> |

## DISCUSSION

Provide an update on the Bond Capital Improvement Plan (CIP) related matters.

## STRATEGIC GOAL ALIGNMENT

*Strategic Initiative:* Develop 21st Century Learners

Attachment Title(s): **CIP Update Report (Will be provided under separate cover)**

This item is applicable to the following:

Central     Coleman     Northeast     Northwest     Southeast     Southwest     3100



# GROUNDBREAKER

## HCC BOND PROGRAM

### HCC 2013 Capital Improvements Program

Houston Texas

#### Executive Summary – December 2014



|                              |  |
|------------------------------|--|
| <b>Budget:</b>               | \$425M   |
| <b>Program Duration</b>      | Sept 2013 – Sept 2017  |
| <b>Architects of Record:</b> | HDR, Kirksey, PBK, PDG, PGAL, and SHW Group  |
| <b>Services Provided:</b>    | Designs for New and Renovated Facilities and Technology in Academic Areas Associated with Medical/Healthcare, Health Sciences, Science, Technology, Engineering and Mathematics (STEM) and Workforce Centers. All Programs in CIP Total Approximately 1 Million Square Feet of Academic Space  |
| <b>Program Manager:</b>      | Jacobs Program Management Co.  |
| <b>Services Provided:</b>    | Overall Program Management<br>Master Scheduling<br>Master Planning Management<br>Overall Design Management<br>Construction Process Management<br>Overall Master Budget<br>Overall Cost Estimating<br>Overall Budget Controls<br>Overall Procurement Support<br>Real-time Web Reporting Support |
| <b>Project Managers:</b>     | Freese & Nichols, Heery, and Jones, Lang & Lasalle   |
| <b>Services Provided:</b>    | Project Scheduling<br>Project Level Design Management<br>Construction Process Management<br>Project Level Budgeting<br>Project Level Cost Estimating<br>Project Level Procurement  |

*HCC 2013 Capital Improvements Program (Information continues on following page)*

# GROUND BREAKER

## HCC BOND PROGRAM

*HCC 2013 Capital Improvements Program (Continued)*

### **Executive Summary**

The 2013 Capital Improvements Program (CIP) continues to accomplish major progress this month. Mobilization and coordination of project start-up is now underway for several projects on the Bond Program critical path schedule. Construction related activities have started for the New Garage Projects for the Northline and Southwest Campus Projects. Demolition work and start-up of renovation work for the Hayes Road Campus site is on the near horizon. The construction start-up for the new Workforce Center for the Stafford Campus and the new Workforce Center for the Central South Campus is also on the near horizon (targeted for mid-January 2015). All of these projects are in the final stages of building permit approval to allow construction start-up. Building permit approval is already obtained for the Northline Campus New Garage Project. The Bond team also continues to make progress on major tasks required to fulfill the expectations of the community and the supporters of the Bond Program as it relates to Outreach and SBE participation initiatives. This will support maximum SBE participation in various categories of work scope during construction. Building on our 2014 success, the Bond Team (Jacobs/IDC, Langrand Company and HCC Administration, Communication and Purchasing) is in the planning stage to organize additional strategic Outreach Events for the 2015 CIP period.

The Bond team will continue the work efforts with the selected CMARs (prime contractors) teams to finalize all the major logistics and mobilization requirements to achieve successful start-up on the other ten (10) projects as well during this critical 2015 period. Our core strategy remains the same. It includes performing best value analysis, "real time" budget verification, constructability reviews and careful review of competitive bids on all projects. We also remain focused on ensuring project delivery in a timely manner, within budget and constructed in the best quality manner within the industry. The Design Phase for all projects continues and is still focused on accommodating revisions to HCC Design Standards and new requirements to achieve LEED Silver Certification while keeping overall project schedule impacts to a minimum.. Some of the projects are still under evaluation to determine and implement additional "right sizing" opportunities while complying with the community's expectations.

The FF&E and AV/IT/Security Standards are under final review and will be organized in concert with the Building Design Standards to achieve and support 21st Century Learning Environments in all of the CIP projects. Future and critical updates/adjustments will be incorporated into all components of the Design Standards archives on an as needed basis. The CIP Bond team completed the work required to identify FF&E and Special Equipment items that are now coordinated for pre-purchasing and implemented the process for early release construction packages to start. Additional pre-purchasing opportunities are also underway. All of these initiatives will assist in meeting the next required IRS expenditure milestone established for the March 2015 Bond Program reporting period.

The Program Execution Plan (PEP) continues to be in use for all aspects of the Bond Program activities. PEP orientation is being provided to the new contractors and will be provided to future contractors as needed to keep the entire team updated on major procedures and policies. The PEP contains all critical procedures and flow diagrams to be utilized by CIP team members to ensure consistency in daily operations, and compliance with policies and regulations. This document will be updated regularly to make sure the CIP team captures the best practices and procedures for implementation to provide a safe, in budget/schedule compliant and quality project for all designated campus locations. Internal discussions are in progress to confirm and implement the best procedures and tools to ensure timely payment of invoices and pay application once the construction phase starts. Updates to the PEP are anticipated to accommodate new protocols and procedures as deemed relevant by the new HCC executive administration.

Innovations and process improvement initiatives continue to be implemented to assist in expediting required approvals, tracking and archiving and processing payments to consultants, vendors and suppliers on the CIP Bond Program in addition to supporting the on-going independent auditing that will be a part of

*HCC 2013 Capital Improvements Program (Information continues on following page)*

# GROUND BREAKER

## HCC BOND PROGRAM

### *HCC 2013 Capital Improvements Program (Continued)*

implementing the Bond Program. These efforts are all designed to ensure that HCC will be viewed by the construction and supplier community as the “Customer of Choice” now and after the CIP Bond Program.

The CIP Bond team continues with reporting coordination efforts with designated members of the HCC Bond Oversight Committee (BOC). This reporting document will be used to provide quarterly update and event sharing information with and by the HCC Bond Oversight Committee. At the discretion of the HCC Board of Trustees (BOT), the committee members will support the Bond Team in all forthcoming Community engagements.

The last BOC Meeting was conducted on December 17, 2014. The Bond team remains engaged in on-going meetings to bring the new Chancellor, new Chief Financial Officer and new Chief Facilities officer current on all critical matters related to the CIP Bond Program.

Final acquisition activities continue on the remaining parcels associated with the Central Campus and the Brays Oak site. Final contract approval for the Brays Oak site via City of Houston sponsored HUD Grant Funding has been directed by the HCC Board of Trustees. The Bond team is awaiting confirmation on the date City of Houston City Council will approve the Brays Oak property transaction. Work efforts also continue with members of the Missouri City governing group to finalize the alternate site acquisition for the Missouri City Campus New Development. Architectural/Engineering (A/E) teams continue to review site conditions and other related items to support best use of properties acquired for site development throughout the Bond Program.

### **What's Next?**

A/E Teams continue to develop plans and specifications for all revised Campus Building Programs in conjunction with HCC Construction Managers, Project Managers, respective Campus Presidents and end user groups. Work on actual building design impacts and site analysis/coordination continues and is close to completion.

Remaining land acquisition will be completed on selected project sites to accommodate land survey and geotechnical services start-up through January 2015.

Work efforts focused on project development and re-definition strategies to achieve appropriate project sequencing (construction related) in order to meet the March 2015 IRS Spending Requirement Milestone imposed on the Bond Program remains challenging. The entire CIP Bond team will continue to work collaboratively to assist in reaching this important milestone.

Continue weekly work sessions with CMAR firms, A/E firms, PM firms and HCC senior staff to finalize all implementation plans required to initiate project site mobilization and early construction start-up activities on designated projects during the January 2015 time frame.

# GROUND BREAKER

## HCC BOND PROGRAM

### **Alief Campus (Hayes Road Campus)**

2811 Hayes Road 77082

### **Executive Summary – December 2014**

#### **Scope of Work:**

Building & Campus Improvements

#### **Description:**

Partial renovation to an active instruction facility for film programs, Allied Health and located on approximately 22.16 acres. Finish-out portions of Level 1, Level 3 and Level 4 of the previous Chevron building at Westheimer and Hayes Roads to create a new Student Services Center, Allied Health, film program curriculum center. The Project includes classrooms, art studios, a sound stage, dressing rooms, labs, post-production / foley stage, faculty and administrative offices and conference rooms.

|                                      |                             |
|--------------------------------------|-----------------------------|
| <b>Budget:</b>                       | \$13.7M                     |
| <b>Project Manager:</b>              | Jones, Lang & LaSalle       |
| <b>Architect of Record:</b>          | PBK                         |
| <b>Construction Manager at Risk:</b> | Turner Construction Company |



*Alief Campus (Hayes Road Campus) (Information continues on following page)*



# GROUND BREAKER

## HCC BOND PROGRAM

*Alief Campus (Hayes Road Campus) (Continued)*

### **Schedule Mitigation**

Hayes Road Level 3:

Reduce HCC GMP review, approval, and Notice to Proceed from 10 days to 5 days with a Notice to Proceed on December 8, 2014.

CMAR mobilize and start demo target February 2015.

Hayes Road Level 1 & 4:

Eliminate Design Development Phase.

Issue separate demolition package for Level 1 and 4 in January 2015.

Get separate demolition GMP for Level 1 and 4 from CMAR.

Start demolition of Level 1 and 4 in February 2015.

Issued a "progressive" set of Construction Documents for GMP pricing in December 2014.

Get GMP by end of January 2015.

### **Activities Performed Last 30 Days:**

The CMAR prepared GMP 1 is currently under review by HCC. The project permitting process is close to completion.

Furniture selection finalized. Furniture consultant estimate updated.

Project Team follow-up recap meetings continued. Budget and schedule reviewed. Issues resolved as applicable.

### **Activities Projected Next 30 Days:**

Review and finalization/execution of GMP 1 is estimated to be completed in early January, 2015.

The CMAR is planning on mobilizing for construction in early January after the GMP number 1 has been signed by HCC and a PO issued.

# GROUND BREAKER

## HCC BOND PROGRAM

### Brays Oaks Campus

West Belfort & Riceville Road 77031

### Executive Summary – December 2014

#### Scope of Work:

New Workforce Building in New Campus

#### Description:

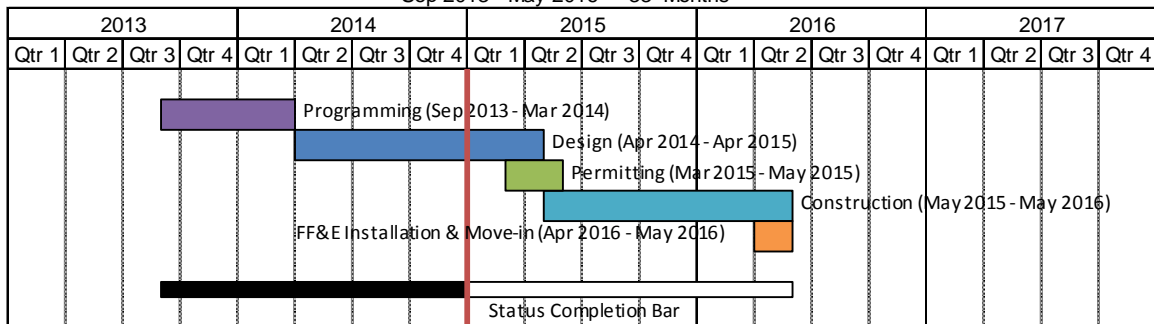
Project includes construction of a new workforce center for continuing education to support a curriculum of short term training in GED, ESL and allied health programs. The new workforce facility will include lab spaces, classroom spaces, administration spaces, student and faculty offices, counseling, conference rooms, lounges and a server room.

- Budget:** \$12M
- Project Manager:** Jones, Lang & LaSalle
- Architect of Record:** Kirksey
- Construction Manager at Risk:** Turner Construction Company



#### Schedule

48% Overall Percent Complete  
Sep 2013 - May 2016 = 33 Months



Brays Oaks Campus (Information continues on following page)

# GROUND BREAKER

## HCC BOND PROGRAM

*Brays Oaks Campus (Continued)*

### **Baseline Schedule**

|  |               |
|--|---------------|
| Design Phase Completion                      | December 2014 |
| Construction Phase Completion                | January 2016  |
| FF&E Installation & Move-In Phase Completion | February 2016 |

### **Current Schedule**

|  |            |
|--|------------|
| Design Phase Completion                      | April 2015 |
| Construction Phase Completion                | May 2016   |
| FF&E Installation & Move-In Phase Completion | May 2016   |

### **Schedule Mitigation**

Improve design completion by 20 days.

Improve construction completion by 10 days.

Improve move-in completion by 15 days.

### **Activities Performed Last 30 Days:**

Design Development drawings have been approved including the: space changes, LEED (2009) Silver Certification implementation and HCC Design Standard changes.

Geotechnical and survey are being ordered.

First furniture order released to HCC Procurement.

First equipment list forwarded to HCC Procurement for processing.

Project Team follow-up recap meetings continued. Budget and schedule reviewed. Issues resolved as applicable.

### **Activities Projected Next 30 Days:**

Drawings to move into Construction Documents phase.

Prepare for documents to be released for permit application.

Second furniture order should be released to HCC Procurement.

Project Team will coordinate final decision on date for City Council approval of Brays Oaks site via HUD grant funding.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.



# GROUND BREAKER

## HCC BOND PROGRAM

### Central Campus

Alabama Street & LaBranch Street 77004

### Executive Summary – December 2014

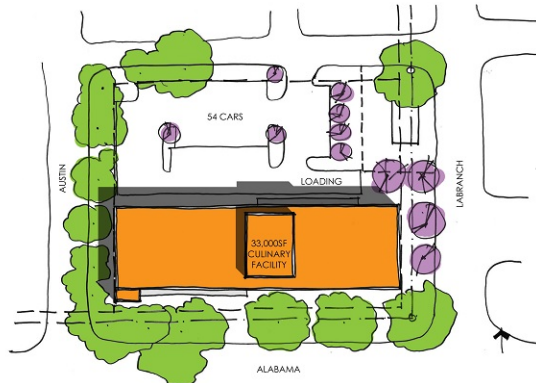
#### Scope of Work:

Central Campus Culinary Building

#### Description:

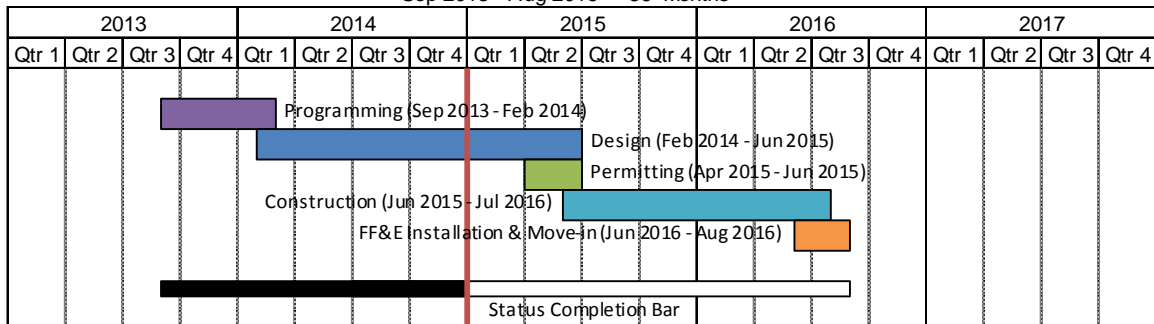
The Central Main Campus will include a new building to house the culinary department. Spaces may include a cooking/baking lab, a dining room/bar, a dish room, storage/receiving, computer labs, classrooms, student lounge, locker rooms, faculty offices, conference rooms, and reception area.

**Budget:** \$23.5M  
**Project Manager:** Freese & Nichols  
**Architect of Record:** SHW Group  
**Construction Manager at Risk:** Turner Construction Company



### Schedule

44% Overall Percent Complete  
 Sep 2013 - Aug 2016 = 36 Months



Central Campus (Information continues on following page)

# GROUND BREAKER

## HCC BOND PROGRAM

*Central Campus (Continued)*

### **Baseline Schedule**

|  |               |
|--|---------------|
| Design Phase Completion                      | December 2014 |
| Construction Phase Completion                | January 2016  |
| FF&E Installation & Move-In Phase Completion | February 2016 |

### **Current Schedule**

|  |             |
|--|-------------|
| Design Phase Completion                      | June 2015   |
| Construction Phase Completion                | July 2016   |
| FF&E Installation & Move-In Phase Completion | August 2016 |

### **Schedule Mitigation**

Improve on design realignment delivery.

Design to allow early release packages.

### **Activities Performed Last 30 Days:**

A/E Team has begun work on the Schematic Design Documents for the new Culinary Building.

Project Team follow-up recap meetings continued. Budget and schedule reviewed. Issues resolved as applicable.

### **Activities Projected Next 30 Days:**

Project Team will begin to meet with the College Stakeholders as part of the Schematic Design process for the new Culinary Building.

As part of the design efforts, survey of the site and geotechnical work will begin for Lot 10 for the project site location.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.

# GROUND BREAKER

## HCC BOND PROGRAM

### Coleman Campus

Main Street & Pressler Street 77030

### Executive Summary – December 2014

#### Scope of Work:

New Healthcare Educational Facility Construction

#### Description:

The Coleman Campus at the Texas Medical Center will construct a new facility with larger areas for current programs on approximately 1.5 acres, across the street from the existing building located in 1900 Pressler Street, Houston, TX 77030. There will be approximately 243,200 GSF of new classroom and clinical instruction space built. Construct a new building for a state of the art healthcare education facility. The facility will include lab spaces, classroom spaces, an auditorium/multipurpose room, student areas, faculty areas, reception, administrative offices, a bookstore, a food court, and a student services center.

**Budget:** \$120M

**Project Manager:** Heery

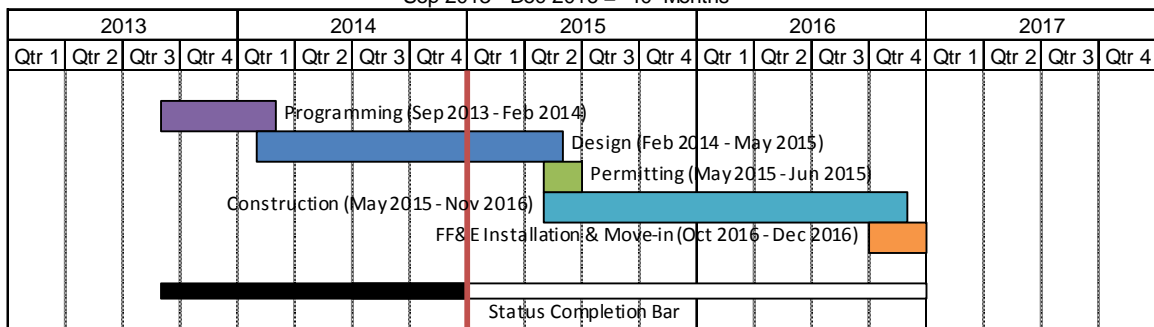
**Architect of Record:** HDR

**Construction Manager at Risk:** Tellepsen



#### Schedule

40% Overall Percent Complete  
Sep 2013 - Dec 2016 = 40 Months



Coleman Campus (Information continues on following page)

# GROUND BREAKER

## HCC BOND PROGRAM

*Coleman Campus (Continued)*

### **Baseline Schedule**

|  |               |
|--|---------------|
| Design Phase Completion                      | February 2015 |
| Construction Phase Completion                | October 2016  |
| FF&E Installation & Move-In Phase Completion | November 2016 |

### **Current Schedule**

|  |               |
|--|---------------|
| Design Phase Completion                      | May 2015      |
| Construction Phase Completion                | November 2016 |
| FF&E Installation & Move-In Phase Completion | December 2016 |

### **Schedule Mitigation**

Improve on design realignment delivery.

Design to allow early release packages.

### **Activities Performed Last 30 Days:**

The Project Team began meetings with the College Stakeholders to incorporate re-alignment directive.

Project Team follow-up recap meetings continued. Budget and schedule reviewed. Issues resolved as applicable.

### **Activities Projected Next 30 Days:**

Project Team will continue to meet with the College Stakeholders to discuss re-alignment directive, receive input and incorporate into the design.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.

# GROUND BREAKER

## HCC BOND PROGRAM

### Eastside Campus

6815 Rustic Drive 77087

### Executive Summary – December 2014

#### Scope of Work:

New Building in Existing Campus

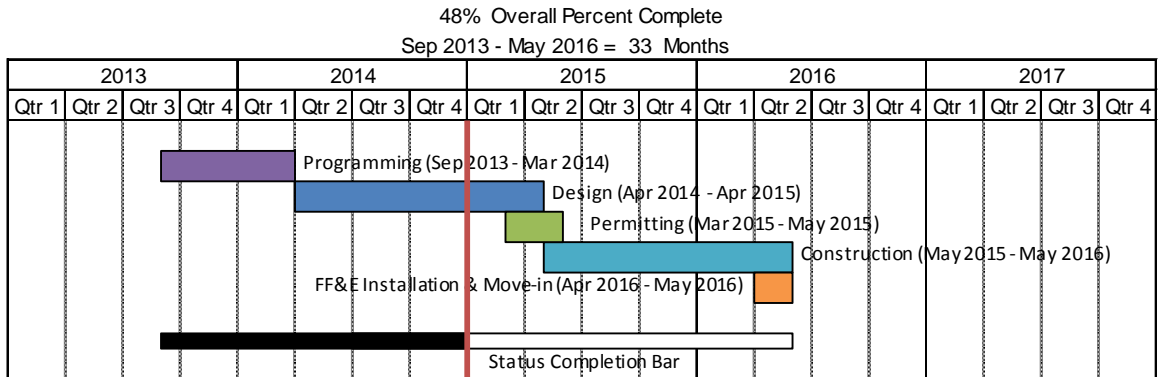
#### Description:

Project includes acquisition of land adjacent to the existing campus and construction of a new workforce building and student life building. The new workforce facility will include welding, machining, HVAC, and industrial automation/electrical labs. The facility will also include general classrooms. The new student life building will include student life support services, tutoring and study areas, and student lounge areas. The Project may also include expansion of an existing parking garage and black box theater, both in future phases of work.

**Budget:** \$26.5M  
**Project Manager:** Heery  
**Architect of Record:** PDG  
**Construction Manager at Risk:** Turner Construction Company



### Schedule



Eastside Campus (Information continues on following page)

# GROUND BREAKER

## HCC BOND PROGRAM

*Eastside Campus (Continued)*

### **Baseline Schedule**

|  |              |
|--|--------------|
| Design Phase Completion                      | January 2015 |
| Construction Phase Completion                | March 2016   |
| FF&E Installation & Move-In Phase Completion | May 2016     |

### **Current Schedule**

|  |            |
|--|------------|
| Design Phase Completion                      | April 2015 |
| Construction Phase Completion                | May 2016   |
| FF&E Installation & Move-In Phase Completion | May 2016   |

### **Schedule Mitigation**

On schedule.

### **Activities Performed Last 30 Days:**

Prepared Construction Documents.

Prepared land survey of new site for Workforce Building.

Prepared soils report for new site for Workforce Building.

Project Team follow-up recap meetings continued. Budget and schedule reviewed. Issues resolved as applicable.

### **Activities Projected Next 30 Days:**

Preparation of Construction Documents will continue. Construction Documents will be prepared in two (2) packages: General Construction and Site Improvements packages.

Design commissioning will continue.

Preparation equipment procurement documents will continue.

Preparation of furniture procurement documents will continue.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.

# GROUND BREAKER

## HCC BOND PROGRAM

### Felix Fraga Campus

301 North Drennan Street 77003

### Executive Summary – December 2014

#### Scope of Work:

New STEM (Science, Technology, Engineering, & Math) Building in Existing Campus

#### Description:

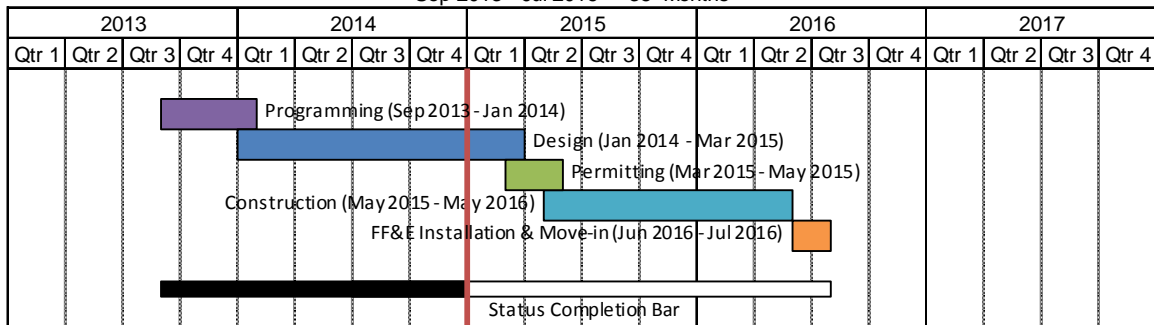
Project includes construction of a new science, technology, engineering and math facility. The new facility will include simulators, labs, classrooms, administration spaces, and campus security.

|                                      |                           |
|--------------------------------------|---------------------------|
| <b>Budget:</b>                       | \$16M                     |
| <b>Project Manager:</b>              | Heery                     |
| <b>Architect of Record:</b>          | PDG                       |
| <b>Construction Manager at Risk:</b> | Teal Construction Company |



#### Schedule

46% Overall Percent Complete  
Sep 2013 - Jul 2016 = 35 Months



Felix Fraga Campus (Information continues on following page)

# GROUND BREAKER

## HCC BOND PROGRAM

*Felix Fraga Campus (Continued)*

### **Baseline Schedule**

|  |               |
|--|---------------|
| Design Phase Completion                      | October 2014  |
| Construction Phase Completion                | February 2016 |
| FF&E Installation & Move-In Phase Completion | March 2016    |

### **Current Schedule**

|  |            |
|--|------------|
| Design Phase Completion                      | March 2015 |
| Construction Phase Completion                | May 2016   |
| FF&E Installation & Move-In Phase Completion | July 2016  |

### **Schedule Mitigation**

Improve construction completion by 10 days.

Improve move-in completion by 10 days.

### **Activities Performed Last 30 Days:**

Prepared Construction Documents.

Selected furniture list forwarded to HCC Procurement.

Project Team follow-up recap meetings continued. Budget and schedule reviewed. Issues resolved as applicable.

### **Activities Projected Next 30 Days:**

Preparation of Construction Documents.

Preparation of long lead Construction Documents package.

Preparation of equipment procurement documents.

Preparation of furniture procurement documents.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.



# GROUND BREAKER

## HCC BOND PROGRAM

### Missouri City Campus

5855 Sienna Springs Way 77459

### Executive Summary – December 2014

#### Scope of Work:

New CETH (Center for Entrepreneurship, Technology, & Health) in Existing Campus

#### Description:

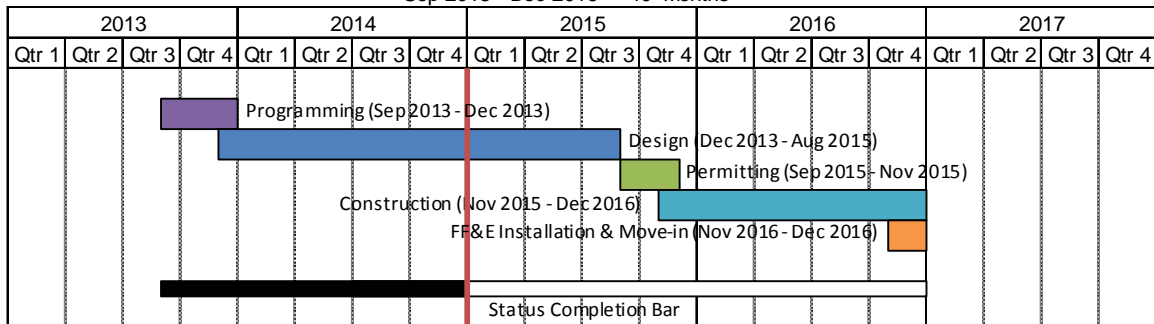
Project includes construction of a new center for entrepreneurship and technology. The new facility will include classrooms, lab space, exhibition space, a student lounge, a book store, administration and faculty offices, conference rooms, server room, multipurpose rooms, security and facilities maintenance areas.

**Budget:** \$21.5M  
**Project Manager:** Jones, Lang & LaSalle  
**Architect of Record:** Kirksey  
**Construction Manager at Risk:** Turner Construction Company



#### Schedule

40% Overall Percent Complete  
 Sep 2013 - Dec 2016 = 40 Months



Missouri City Campus (Information continues on following page)

# GROUND BREAKER

## HCC BOND PROGRAM

*Missouri City Campus (Continued)*

### **Baseline Schedule**

|  |               |
|--|---------------|
| Design Phase Completion                      | August 2014   |
| Construction Phase Completion                | November 2015 |
| FF&E Installation & Move-In Phase Completion | December 2015 |

### **Current Schedule**

|  |               |
|--|---------------|
| Design Phase Completion                      | August 2015   |
| Construction Phase Completion                | December 2016 |
| FF&E Installation & Move-In Phase Completion | December 2016 |

### **Schedule Mitigation**

Baseline to be reestablished with new location.

### **Activities Performed Last 30 Days:**

Review of Texas Parkway site programming needs and redeveloped floor plans has taken place.

Geotechnical, environmental and boundary surveys are in process of being completed.

First furniture order was released to HCC Procurement.

First equipment list forwarded to HCC Procurement for processing.

### **Activities Projected Next 30 Days:**

The Project Team will support HCC Administration with discussions with Missouri City Officials and other Stakeholders with regards to the purchase of an alternate site for the new Missouri City Campus and location of replication existing Missouri City Academic Facilities.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.

# GROUND BREAKER

## HCC BOND PROGRAM

### New Acres Homes Campus

Little York Road & North Shepherd Drive 77091

### Executive Summary – December 2014

#### Scope of Work:

New Academic Building in New Campus

#### Description:

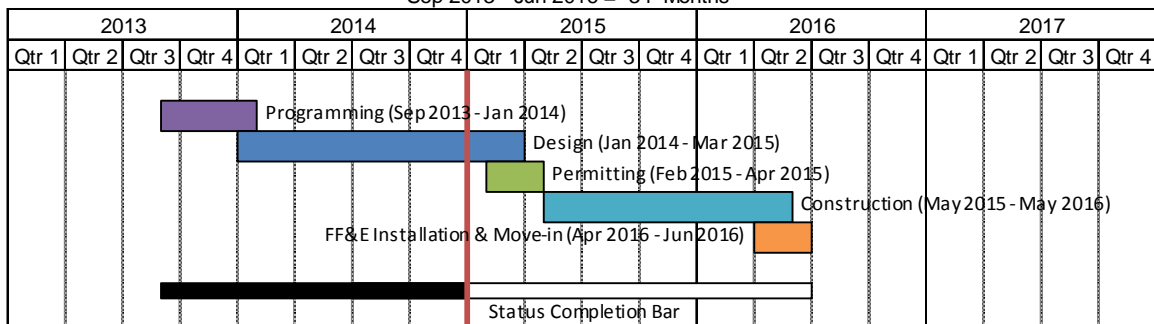
New campus will be constructed on approximately 11.3 acres and will include Allied Health, a combination of classrooms, academic/computer labs, administration and support spaces, a student lounge and a multi-media space.

- Budget:** \$13M
- Project Manager:** Freese & Nichols
- Architect of Record:** PGAL
- Construction Manager at Risk:** Teal Construction Company



### Schedule

47% Overall Percent Complete  
Sep 2013 - Jun 2016 = 34 Months



*New Acres Homes Campus (Information continues on following page)*

# GROUND BREAKER

## HCC BOND PROGRAM

*New Acres Homes Campus (Continued)*

### **Baseline Schedule**

|  |               |
|--|---------------|
| Design Phase Completion                      | October 2014  |
| Construction Phase Completion                | December 2016 |
| FF&E Installation & Move-In Phase Completion | February 2017 |

### **Current Schedule**

|  |            |
|--|------------|
| Design Phase Completion                      | March 2015 |
| Construction Phase Completion                | May 2016   |
| FF&E Installation & Move-In Phase Completion | June 2016  |

### **Schedule Mitigation**

The 3 month completion delay could be improved by 1 – 2 months, pending final scope definition.

### **Activities Performed Last 30 Days:**

The A/E Team has been directed to redesign the projects to incorporate LEED (2009) Silver Certification and modifications to the HCC Design Standards. Additionally, program changes are to be incorporated into the project. Development of the Construction Documents has been delayed for revisions to accommodate the new directive.

The primary efforts of the entire Project Team have focused on identification of the impacts to the scope, schedule, budget and early purchase values along with various responses to information requests for the new HCC Administration Team.

Coordination of all the Project Team members have resulted in several information packages submitted to assist the CFO in realigning the project and obtaining BOT approvals.

Pre-construction meetings have been on hold as the Construction Documents are being revised.

### **Activities Projected Next 30 Days:**

The A/E Team is in process of revising the Construction Documents to comply with the new directives.

The A/E Team will resume meetings with College Stakeholder bi-weekly to show progress and obtain feedback for further development.

Additional coordination meetings will occur to revise and resolve AV/IT Equipment, general Equipment Lists and Furniture.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.

# GROUND BREAKER

## HCC BOND PROGRAM

### North Forest Workforce Campus

Little York Road & Homestead Road 77016

### Executive Summary – December 2014

#### Scope of Work:

New Workforce & Center of Excellence in Automotive Technology

#### Description:

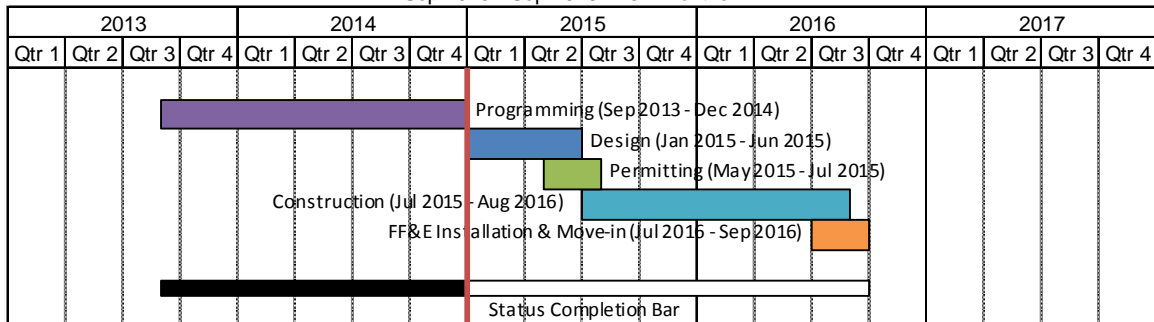
The North Forest Project will be built on approximately 43 acres of the existing site, and will include Workforce Facility and a Center of Excellence in Automotive Technology. The facility will provide a total of 69,589 square feet including both renovation of an existing building and new building construction. Preliminary planning is to include academic classroom space, administrative space, faculty offices, a library, student life center and a conference center.

**Budget:** \$36.5M  
**Project Manager:** Freese & Nichols  
**Architect of Record:** PGAL  
**Construction Manager at Risk:** Durotech



#### Schedule

58% Overall Percent Complete  
 Sep 2013 - Sep 2016 = 37 Months



North Forest Workforce Campus (Information continues on following page)

# GROUND BREAKER

## HCC BOND PROGRAM

North Forest Workforce Campus (Continued)

### Baseline Schedule

|  |               |
|--|---------------|
| Design Phase Completion                      | November 2014 |
| Construction Phase Completion                | January 2016  |
| FF&E Installation & Move-In Phase Completion | March 2016    |

### Current Schedule

|  |                |
|--|----------------|
| Design Phase Completion                      | June 2015      |
| Construction Phase Completion                | August 2016    |
| FF&E Installation & Move-In Phase Completion | September 2016 |

### Schedule Mitigation

The 4 month completion delay could be improved by 2 – 3 months, pending final scope definition.

### Activities Performed Last 30 Days:

The A/E Team has been directed to redesign the projects to incorporate LEED (2009) Silver Certification and modifications to the HCC Design Standards. Additionally, program changes are to be incorporated into the project. Development of the Construction Documents has been delayed for revisions to accommodate the new directive.

The 75% Construction Documents are being revised to incorporate LEED (2009) Silver Certification and HCC Design Standards revisions. Direction is needed from HCC to resolve differences in scope direction related to final academic programs to be provided.

The primary efforts of the entire Project Team have focused on identification of the impacts to the scope, schedule, budget and early purchase values along with various responses to information requests for the new HCC Administration Team.

Coordination of all the Project Team members have resulted in several information packages submitted to assist the CFO in realigning the project and obtaining BOT approvals.

### Activities Projected Next 30 Days:

The A/E Team will revise the Construction Documents to comply with the new directives, once finalized.

The A/E Team will resume meetings with College Stakeholder bi-weekly to show progress and obtain feedback for further development.

Additional coordination meetings will occur to revise and resolve AV/IT equipment, general equipment lists and furniture.

Project Team will coordinate meetings as required to finalize plan revisions and program scope for the new facility with HCC Administration and College Stakeholders.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.

# GROUND BREAKER

## HCC BOND PROGRAM

### Northline Campus

8001 Fulton Street 77022

### Executive Summary – December 2014

#### Scope of Work:

New Instructional/Multi-Use Building & Parking Garage in Existing Campus

#### Description:

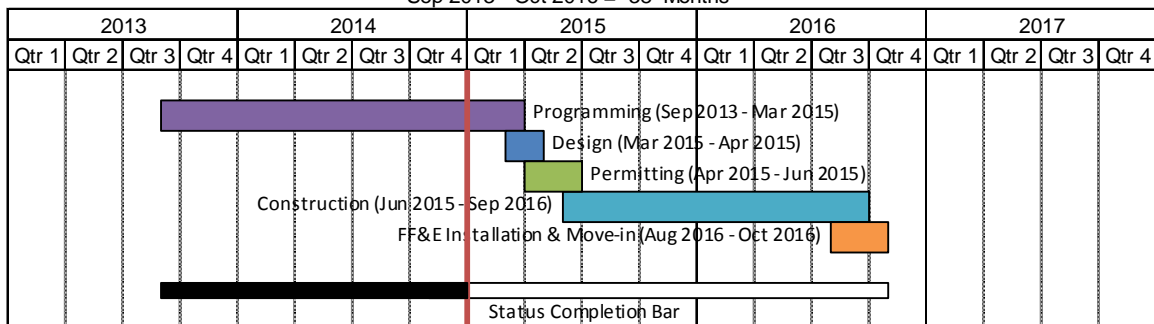
Northline Campus will have a 49,000 GSF new classroom building, central plant and parking garage on an existing campus on approximately 21.3 acres. Construction of a new instructional building and a parking garage. The new facilities will include classrooms, labs, art studio, a fitness training center, a large lecture hall, a bookstore, a student lounge, administrative spaces, faculty spaces, and building support.

**Budget:** \$23.5M  
**Project Manager:** Freese & Nichols  
**Architect of Record:** PGAL  
**Construction Manager at Risk:** Tribble & Stephens Construction



#### Schedule

42% Overall Percent Complete  
 Sep 2013 - Oct 2016 = 38 Months



Northline Campus (Information continues on following page)

# GROUND BREAKER

## HCC BOND PROGRAM

*Northline Campus (Continued)*

### **Baseline Schedule**

|  |              |
|--|--------------|
| Design Phase Completion                      | January 2015 |
| Construction Phase Completion                | March 2016   |
| FF&E Installation & Move-In Phase Completion | May 2016     |

### **Current Schedule**

|  |                |
|--|----------------|
| Design Phase Completion                      | April 2015     |
| Construction Phase Completion                | September 2016 |
| FF&E Installation & Move-In Phase Completion | October 2016   |

### **Schedule Mitigation**

The four month completion delay could be improved by two months, pending final scope definition.

### **Activities Performed Last 30 Days:**

The A/E Team has been directed to redesign the projects to incorporate LEED (2009) Silver Certification and modifications to the HCC Design Standards. Additionally, program changes are to be incorporated into the project. Construction Documents development delayed for revisions to accommodate the new directive.

The Project Team primary efforts have focused on identification of impacts to scope, schedule, budget and early purchase values along with various responses to information requests for the new HCC Administration Team.

Building (Garage Construction) permit procured in December 2014. CMAR has mobilized and started construction.

The A/E Team continued the development of the Construction Documents for the Academic Building portion. The 75% Construction Document are being revised to incorporate LEED (2009) Silver Certification and HCC Design Standards revisions.

Coordination meetings for the utility connections with CenterPoint Energy and HISD continued.

### **Activities Projected Next 30 Days:**

The A/E Team will resume meetings with College Stakeholder bi-weekly to show progress and obtain feedback for further development.

Additional coordination meetings will occur to revise and resolve AV/IT equipment, general equipment lists and furniture.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.





# GROUND BREAKER

## HCC BOND PROGRAM

*South Campus (Continued)*

### **Baseline Schedule**

|  |               |
|--|---------------|
| Design Phase Completion                      | January 2015  |
| Construction Phase Completion                | February 2016 |
| FF&E Installation & Move-In Phase Completion | March 2016    |

### **Current Schedule**

|  |            |
|--|------------|
| Design Phase Completion                      | March 2015 |
| Construction Phase Completion                | March 2016 |
| FF&E Installation & Move-In Phase Completion | April 2016 |

### **Schedule Mitigation**

Improve design realignment delivery.

### **Activities Performed Last 30 Days:**

Project Team formalized approval of Design Documents with re-alignment directive and continued work on the Construction Documents.

Project Team follow-up recap meetings continued. Budget and schedule reviewed. Issues resolved as applicable.

### **Activities Projected Next 30 Days:**

Complete work on the initial Construction Documents (50% Construction Documents) incorporating design re-alignment.

Project Team Design Documents and budget validation and design re-alignment review completion.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.



# GROUND BREAKER

## HCC BOND PROGRAM

Stafford Campus (Continued)

### Baseline Schedule

|  |               |
|--|---------------|
| Design Phase Completion                      | November 2014 |
| Construction Phase Completion                | February 2016 |
| FF&E Installation & Move-In Phase Completion | February 2016 |

### Current Schedule

|  |               |
|--|---------------|
| Design Phase Completion                      | December 2014 |
| Construction Phase Completion                | March 2016    |
| FF&E Installation & Move-In Phase Completion | April 2016    |

### Schedule Mitigation

Improve construction completion by 10 days.

### Activities Performed Last 30 Days:

Final redeveloped drawings have been approved and moved forward into Construction Document phase.

Preparing construction documents to submit with permit application.

First furniture order was released to HCC Procurement.

First equipment list forwarded to HCC Procurement for processing.

### Activities Projected Next 30 Days:

Prepare second furniture order to release to HCC Procurement.

Ground breaking scheduled January 2014.

Submit Construction Documents for permitting.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.

# GROUND BREAKER

## HCC BOND PROGRAM

### West Houston Institute Campus

2811 Hayes Road 77082

### Executive Summary – December 2014

#### Scope of Work:

New Building

#### Description:

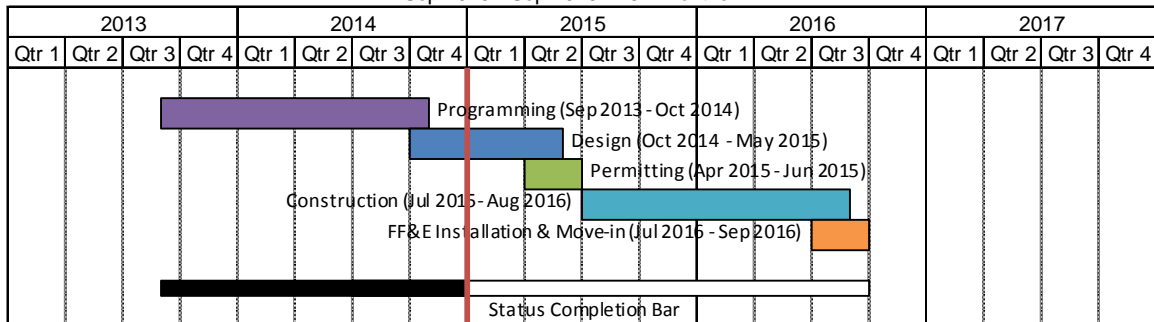
This is a completely new building to the system and the focus of its 113,500 GSF facility is STEM classes on approximately 23.4 acres of the existing Hayes Road Campus. The new building is intended to be a state of the art science, technology and engineering showcase, using 21st century school philosophies and interactive learning environments. The Project includes group learning rooms, labs, 'maker space', computer rooms, IT support, Center for Entrepreneurship, K-12 and large assembly space.

**Budget:** \$49.3M  
**Project Manager:** Jones, Lang & LaSalle  
**Architect of Record:** PBK  
**Construction Manager at Risk:** Tellepsen



#### Schedule

43% Overall Percent Complete  
 Sep 2013 - Sep 2016 = 37 Months



West Houston Institute Campus (Information continues on following page)

# GROUND BREAKER

## HCC BOND PROGRAM

*West Houston Institute Campus (Continued)*

### **Baseline Schedule**

|  |              |
|--|--------------|
| Design Phase Completion                      | March 2015   |
| Construction Phase Completion                | August 2016  |
| FF&E Installation & Move-In Phase Completion | October 2016 |

### **Current Schedule**

|  |                |
|--|----------------|
| Design Phase Completion                      | May 2015       |
| Construction Phase Completion                | August 2016    |
| FF&E Installation & Move-In Phase Completion | September 2016 |

### **Schedule Mitigation**

Mitigation items are already included in current schedule to complete project before start of the Fall 2016 semester.

### **Activities Performed Last 30 Days:**

The A/E Team has completed Schematic Design and submitted a Schematic Design package for review and approval. A Schematic Design technical review meeting was held on December 15, 2014. A preliminary cost estimate by the CMAR was reviewed at the tech review meeting. The CMAR cost estimate was considerably over budget so a separate deep dive meeting was held to develop a mitigation strategy. A preliminary mitigation strategy was developed by the team. CMAR will price the VE items and the A/E Team will review other potential VE items.

A detailed review of IT/AV and other equipment was held to finalize pre-purchase items. The A/E Team finalized a color board for interior finishes of the spaces. The furniture consultant presented an updated estimate for the furniture.

Geotechnical report for the new building site completed.

Project Team follow-up recap meetings continued. Budget and schedule reviewed. Issues resolved as applicable.

### **Activities Projected Next 30 Days:**

A mitigation strategy will be finalized to bring the project cost back within the budget. Schematic Design documents will have a final review and approval. The A/E Team will proceed with the development of Design Development package.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.

# GROUND BREAKER

## HCC BOND PROGRAM

### West Loop Campus

5601 West Loop South 77801

### Executive Summary – December 2014

#### Scope of Work:

New Parking Garage.

#### Description:

Project includes construction of a new five level, 599 space parking garage to be located adjacent to north of the existing academic building.

**Budget:** \$18M

**Project Manager:** Jones, Lang & LaSalle

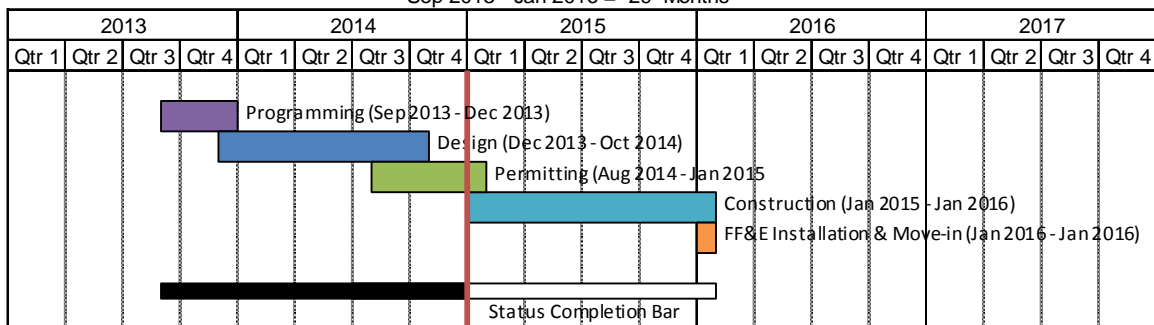
**Architect of Record:** Kirksey

**Construction Manager at Risk:** Skanska



### Schedule

55% Overall Percent Complete  
Sep 2013 - Jan 2016 = 29 Months



West Loop Campus (Information continues on following page)

# GROUND BREAKER

## HCC BOND PROGRAM

*West Loop Campus (Continued)*

### **Baseline Schedule**

|  |              |
|--|--------------|
| Design Phase Completion                      | August 2014  |
| Construction Phase Completion                | August 2015  |
| FF&E Installation & Move-In Phase Completion | October 2015 |

### **Current Schedule**

|  |              |
|--|--------------|
| Design Phase Completion                      | October 2014 |
| Construction Phase Completion                | January 2016 |
| FF&E Installation & Move-In Phase Completion | January 2016 |

### **Schedule Mitigation**

Improve construction completion by 15 days.

Improve move-in completion by 15 days.

### **Activities Performed Last 30 Days:**

GMP 1 has been fully executed. This includes site work and allow for the release of the precast order.

City of Houston permit review ongoing.

Project Team follow-up recap meetings continued. Budget and schedule reviewed. Issues resolved as applicable.

### **Activities Projected Next 30 Days:**

Mobilize construction trailers.

Install site construction fencing.

Obtain building permit. Start construction.

Follow-up recap meetings continue by Project Managers, A/E Team, HCC Construction Manager, and Program Managers to resolve issues as applicable.



## Houston Community College 2013 CIP IRS Spending Projections (as of 1/7/15)

\$ 454,167,571 Total bond proceeds (3/19/13)

|   | <u>Year 1</u> | <u>Year 2</u> | <u>Year 3</u> | <u>Year 4</u> | <u>Year 5</u> |
|---|---------------|---------------|---------------|---------------|---------------|
| Cumulative % Spending Requirement             | 10%           | 30%           | 60%           | 60%           | 85%           |
| Cumulative \$ Spending Requirement (in \$000) | \$ 45,417     | \$ 136,250    | \$ 272,501    | \$ 272,501    | \$ 386,042    |

\$ 136,250,271 March 18, 2014 Spending Requirement

\$ 88,346,089 Actual Spending to date (through 12/31/14)

\$ 47,904,182 Required Additional Spend

### Additional Spending Plans and Commentary

|                      |   |
|----------------------|---|
| \$ 2,850,188         | Estimated Payments for Early Furniture Orders placed in December for February Delivery. Process Sensitive.  |
| \$ 8,000,000         | Approximate value of Professional Fees to be expended 12/14 through 2/15 based on previous spending trend in this category plus additional services requests. |
| \$ 11,750,000        | Estimated Payment for Woodridge Property. Timing sensitive, must be resolved voluntarily in January.  |
| \$ 8,000,000         | Estimated Payment for Conn's Building. Timing sensitive, must be resolved voluntarily in January.   |
| \$ 3,600,000         | Estimated Payment for Missouri City Site. Timing sensitive, must complete negotiations in January.  |
| \$ 1,300,000         | Estimated Payment for Central Campus Sites. Timing sensitive, must complete payment by February.  |
| \$ 2,100,000         | Estimated Construction Payments for Northline Garage based on December Start.   |
| \$ 322,000           | Estimated Construction Payments for Stafford Workforce Center based on January Start.   |
| \$ 1,000,000         | Estimated Construction Payments for Alief Hayes based on January Start. CoH Sensitive, Permit Pending.  |
| \$ 1,300,000         | Estimated Construction Payments for West Loop Garage based on January Start. CoH Sensitive, Permit Pending.   |
| \$ 800,000           | Estimated Construction Payments for South Campus civil based on January Start. CoH Sensitive, Permit Pending.   |
| \$ 430,000           | Estimated Construction Payments for North Forest Demolition based on January Start. CoH Sensitive, Permit Pending.  |
| \$ 1,150,000         | Estimated Payments for Early Furniture Orders placed in January for February Delivery. Process Sensitive.   |
| \$ 3,500,000         | Estimated Payments for Early Equipment Orders placed in January for February Delivery. Process Sensitive.   |
| <b>\$ 46,102,188</b> | <b>Best Estimate of Current Spending Trend. Results in \$1.8M (1.3%) shortfall from IRS target.</b>   |

### Potential Extraordinary Measures to meet IRS Requirement

|                     |   |
|---------------------|---|
| \$ 475,031          | Request A/E firms to submit 50% of estimated March 2015 billings NLT 2/28 for payment prior to deadline.  |
| \$ 750,000          | Pay Commissioner's Court Fee without additional negotiation.  |
| \$ 1,800,000        | Estimated IT pre-purchases  |
| \$ 6,500,000        | Additional Equipment Procurement burden placed on Project Team. Requires a combination of early orders and downpayments for more sensitive items, not all of which may be possible within procurement guidelines. |
| <b>\$ 9,525,031</b> | <b>Best case result of Extraordinary Measures. Results in \$7.7M (6.0%) overspend of IRS target.</b>  |

### Houston Community College 2013 CIP IRS Spending Projections (as of 12/12/14)

\$ 454,167,571 Total bond proceeds (3/19/13)

|   | <u>Year 1</u> | <u>Year 2</u> | <u>Year 3</u> | <u>Year 4</u> | <u>Year 5</u> |
|---|---------------|---------------|---------------|---------------|---------------|
| Cumulative % Spending Requirement             | 10%           | 30%           | 60%           | 60%           | 85%           |
| Cumulative \$ Spending Requirement (in \$000) | \$ 45,417     | \$ 136,250    | \$ 272,501    | \$ 272,501    | \$ 386,042    |

\$ 136,250,271 March 18, 2014 Spending Requirement

\$ 85,237,778 Actual Spending to date (through 11/30/14)

\$ 51,012,494 Required Additional Spend

#### **Additional Spending Plans and Commentary**

\$ 45,572,000 **Best Estimate of Current Spending Trend. Results in \$5.4M (4%) shortfall from IRS target.**

#### **Potential Extraordinary Measures to meet IRS Requirement**

\$ **16,845,333** **Early pay, expedited equipment procurements. Could result in \$5.1M (4%) overspend of IRS target.**